



**SCCT**

Sutton Coldfield Charitable Trust

**2019  
2020**

# ANNUAL REVIEW

Enhancing the quality of life in the community

[www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

## **SUPPORTING THE COMMUNITY**

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**The relief of need**/Individuals

**Advancement** of Education

**Arts**/Culture/Heritage/Science

**Religion**

**Health**/Saving of Lives

**Citizenship**/Community Development

**Amateur Sport**

**Protection** of the Environment



**Sutton Coldfield Charitable Trust**

Registered in England and Wales No. 218627

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# WHAT'S INSIDE

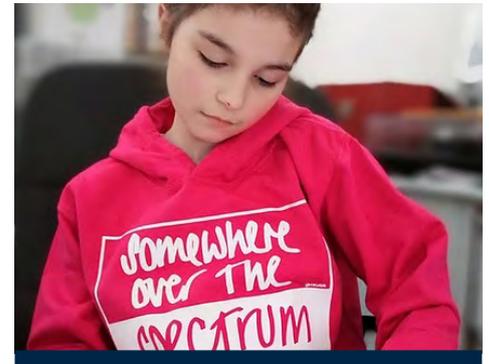
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# ABOUT THE TRUST

**Sutton Coldfield Charitable Trust** aims to alleviate hardship and improve the quality of life for residents of the Royal Town of Sutton Coldfield through the provision of housing for older people of limited means and by making awards to meet needs of individuals and community organisations.

The Trust's origins can be traced back to Tudor times. Throughout a long history, it has improved the lives of generations of people in Sutton Coldfield, particularly those in the greatest need. It has sustained its core priority to alleviate suffering, while redefining and extending its benefits to reflect changing times.

## Historical Timeline

**1528**

Bishop Vesey, of Sutton Coldfield, persuaded Henry VIII to grant a Charter in 1528 establishing a Warden and Society (Corporation) to govern the Town. The Corporation was obliged to use rental and other income to provide poor relief and improve the locality.

**1707**

Thomas Jesson, a local merchant, left land and money to provide apprenticeships for boys and to distribute bread to Sutton's poor. This Charity was administered by the Corporation and it was much later absorbed into Municipal Charities which ultimately became the Trust as it is today.

**1825**

After a long and famous legal action, the Corporation's charities were reorganised and enriched by lands acquired in the 1825 Enclosure Award. From this time, Almshouses were built and the Trust provided elementary schools (including teaching and uniforms) for Sutton's children. Practical necessities such as coal, blankets and boots were widely distributed. In pre-welfare state days, the charities financed nursing and medical care for needy people and made grants to widows.

## Board of Trustees

**Andrew Burley**  
(Chairman)

**Keith Dudley**  
(Vice Chairman)

**Neil Andrews**

**Christine Brown**

**Malcolm Cornish\***

**Cllr Diane Donaldson\***

**Carole Hancox**

**Ranjan Hoath**

**Laurie-Anne Kennedy**  
(until 22 January 2020)

**Inge Kettner**

**Jayne Luckett**  
(from 13 May 2020)

**Dr Stephen Martin**

**Andrew Morris**

**Cllr Jane Mosson\***  
(from 23 June 2020)

**Dr Francis Murray**

**John Routh**

**Sanjay Sharma\***  
(until 23 June 2020)

**Hon Ald Margaret  
Waddington MBE JP\***  
(until 16 May 2020)

**Cllr Simon Ward\*\***  
(from 10 June 2020)

\*Trustees nominated by  
Birmingham City Council  
\*\*Trustees nominated by Royal  
Sutton Coldfield Town Council

## Administration

**Ernie Murray FCIBS**  
Chief Executive  
(until 12.8.2020)

**Tina Swani MBA FCIM**  
Chief Executive  
(from 13.8.2020)

**Pam Johnston MBE JP**  
Almshouse Manager

**Alison Trenfield  
ACMA CGMA**  
Financial Controller

**David Cole ACIB**  
Grants Manager

**Helen Kimmet LLB (Hons)**  
Administration Manager

**Donna Gibson**  
Administrator

## Almshouses

**Marie Murphy**  
Warden

**Michael Mitchell**  
Warden

**Mick Hill**  
Gardener

## Contact us

**Write to:** The Chief Executive, Sutton Coldfield Charitable Trust, Lingard House, Fox Hollies Road, Sutton Coldfield B76 2RJ

**Telephone:** 0121 351 2262 **Email:** info@suttoncharitabletrust.org More detailed information about the Trust, including details of how to apply for a grant or an Almshouse, can be found on its website [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

### 1886

The Town became a Borough and the Trust took over the Corporation and various related charities within one body. This operated closely alongside the Council and was administered by the Town Clerks. New Almshouses were built, including two in the 1890s from a bequest by Frances Lingard.

### 1974

At the time Sutton Coldfield became part of Birmingham, the independence of the Trust was safeguarded, ensuring the continuing provision of benefits for individuals and organisations within the former Borough boundaries. Although the separate historic charities have been consolidated into one charity, the Trustees' fundamental aims and priorities are still very similar to those pursued by Bishop Vesey and his successors over nearly five centuries.

### 2012

The name of the organisation was changed to Sutton Coldfield Charitable Trust to more appropriately reflect the Trust's role within the town as an independent charity, which no longer has a direct association with the local authority.

# CHAIRMAN'S STATEMENT



**We look forward to the future with a great deal of optimism.**

We will continue to assist the many residents and organisations within the Royal Town of Sutton Coldfield where we know that, in addition to long standing needs for funding, there will be many new challenges to be met post COVID-19.



**Andrew Burley**  
Chairman

In January this year our long-standing Chief Executive, Ernie Murray, advised the Trust that he would be retiring in August. For the last twelve years Ernie has led the Trust through many changes including modernising the governance and managing the financial aspects in an exemplary manner.

**Unfortunately, due to COVID-19, we were unable to thank Ernie in the usual way but all Trustees attended his last Board Meeting on Zoom during which we were able to give him a vote of thanks and wish him a long and happy retirement. Ernie paid tribute to his talented leadership team and thanked them for their hard work throughout his time as Chief Executive.**

Although recruitment of Ernie's successor commenced immediately, due to the impact of the virus the process was disrupted. However, we were delighted to confirm the appointment of Tina Swani as our new Chief Executive. We welcome Tina who brings a wealth of experience following nineteen years as Chief Executive of Birmingham St Mary's Hospice, together with her involvement in housing and Almshouse charities.

It is usual for the Trust to hold a Chairman's Reception each year which gives me, as Chairman, the opportunity to thank all those who are employed by or act for the Trust as professional advisors, contractors and those who give their time voluntarily. Their dedication and commitment to providing the very best service and advice they can is greatly appreciated. Unfortunately due to COVID-19, this reception did not take place in January 2021 and I would, therefore, like to take this opportunity to express the Trust's gratitude to them all.

01 Ernie Murray & Tina Swani

I would also like to thank the hard working members of staff for showing great flexibility during the current crisis and for helping our new Chief Executive settle into her role.

Our excellent Wardens have also been stalwart, adapting to the circumstances and ensuring our Almshouse residents stay safe and secure. Unfortunately, all the events usually held for the residents have had to be cancelled but their safety has been of paramount importance. I would like to thank all our residents for abiding by the rules and guidelines to help protect everybody at the Walmley site.

During the last twelve months, three trustees have stepped down and our thanks go to Laurie-Anne Kennedy, Sanjay Sharma and Margaret Waddington for their hard work and commitment. In particular, Margaret has given many years of invaluable service to the Trust and, as a Sutton Coldfield Councillor, has brought a great deal of local knowledge to our discussions. We welcome their replacements, Jayne Lockett, a local Head Teacher, and two Sutton Coldfield Councillors, Simon Ward and Jane Mosson.

All Trustees have adapted well to holding meetings over Zoom and although I am sure we will welcome the opportunity to meet face to face again, the working of the Committees and Board have continued uninterrupted.

**Despite the current difficulties, the Trust is entering a new phase in its long history. Although our Social Needs Review has been delayed a little, it will soon be available to help guide the Trustees on our future strategy and objectives. In due course the Trust will see a significant increase in its capital resulting from proposed land sales and this should assist in meeting new objectives.**

We look forward to the future with a great deal of optimism. We will continue to assist the many residents and organisations within the Royal Town of Sutton Coldfield where we know that, in addition to long standing needs for funding, there will be many new challenges to be met post COVID-19.

**Andrew Burley**  
Chairman



# CHIEF EXECUTIVE'S 2019/2020 REPORT

**Since my appointment as Chief Executive, I have been captivated by the impact that Sutton Coldfield Charitable Trust (SCCT) has on improving the lives of generations of people in the Royal Town.**

The Trust has a tremendous heritage of land and commercial property ownership from which it generates a significant income to improve the lives of local residents in need.

**This Annual Review sets out our mission and some of the compelling work carried out over the past year to alleviate hardship and improve the quality of life for the residents of Sutton Coldfield, whether by grants to individuals, a wide range of local causes, or through our Almshouses. This work is far reaching and making a life-changing difference to so many.**

Our widespread investment strategy has meant there has only been limited impact upon the value of our assets and although our income has reduced slightly it will not have a significant impact upon our ability to award grants.

I have been impressed by the collaborative approach and responsiveness of the SCCT team during the current Covid-19 pandemic. On 26th March 2020 an agreement was formed between SCCT, Royal Sutton Coldfield Town Council and Age Concern Birmingham, creating a Sutton Coldfield Together website to support voluntary, community and faith organisations across Sutton Coldfield.



01 Tina Swani MBA FCIM, Chief Executive

02 Almshouse

03 Almshouse

This ensured that local residents in need were able to access support and information during this ongoing difficult period.

**SCCT also provided access to emergency grants for urgent need during the pandemic.**

Whilst we have had to cancel a number of Almshouse events, such as the summer garden party and other celebrations, I have been able to meet some of our residents at a safe distance whilst walking around the grounds and enjoyed the awesome displays of plants and flowers created by our residents and gardener.



**During 2019 our Trustees had the foresight to set the foundations in place to create a more progressive and strategic direction.**

The Social Needs Review of Sutton Coldfield, undertaken on our behalf by University of Birmingham, is due to be completed in November 2021. This will inform the future direction of SCCT as well as the wider social value for the whole Town.

We are also developing a Marketing and Communications Strategy. This aims to build awareness, stories and presence in order to improve our reach and support our aspiration to be an environmental champion and an exemplar of equality, diversity and inclusion.

It is clear to me that the social and economic impact of SCCT is more far-reaching than the area directly served. I feel very privileged to have been appointed as Chief Executive. I thank my predecessor Ernie Murray, all Trustees, staff, residents, families and all those we work with for such a great welcome, as well as all the hard work and accomplishments that have made SCCT what it is today.

**Tina Swani MBA FCIM**

Chief Executive



# HOW TO MAKE A GRANT APPLICATION

**In the year 2019/2020, Sutton Coldfield Charitable Trust awarded grants to individuals and organisations amounting to £1,209,714.**

## How to Make a Grant Application

- Contact the Trust, either by letter, email, the website, or by telephone.
- Outline your needs and request a copy of the Trust's guidelines for applicants.
- It is usual for organisations that a period of three years has elapsed after receipt of a grant, before a further application is considered.
- If appropriate, seek a meeting with a member of staff to discuss your application.
- Ensure that all relevant documents, including estimates and accounts, reach the Trust by the requested dates.

## How Grants are Awarded

The Trust deals with all grant applications as quickly as possible and without unnecessary bureaucracy. An email, a telephone call, or even an answer-phone message, is all that is needed to commence contact.

Applicants receive clear written guidelines, helping them to assemble the information required by the Trustees. The Grants Committee

meets regularly (at least eight times each year) and receives carefully researched reports from the Trust's staff, who present evidence from visits, documents and accounts. Applicants usually meet staff, either at the Trust's offices or at their own locations.

The Trustees look very closely at the potential public benefit of applications, either in improving the quality of life for individuals or to enhance facilities within the local community.

They also study applicants' finances and other commitments, assessing how far these demonstrate their need for help. Sometimes, further information is required and decisions are deferred until a subsequent meeting.

If the recommended award is for more than £45,000, it is referred to the full Board of Trustees (which meets quarterly) for a final decision. School Clothing Grants are approved by the Grants Committee, following reports from the Trust's Officers.

The Trustees strictly observe the requirement that all requests must benefit residents of Sutton Coldfield. Only a few applications are accepted from organisations based elsewhere.

These applicants must demonstrate that they are providing essential benefits not otherwise available locally. In practice, these include hospices, specialist hospital treatments and provision for people with disabilities.

To ensure that grants are only used for their approved purpose, payments are usually made directly to suppliers on presentation of invoices. For School Clothing Grants, the Trust gives vouchers to parents and carers that can only be spent at a specified retailer.

The Trustees realise that some groups and individuals might still be unaware of the Trust's work, despite considerable local publicity. However, it is hoped that, through advertising and the Trust's informative website [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com) those who are most in need of help will easily be able to find out how to make contact. Also, the Trust welcomes notification from members of the community and organisations, schools, GP surgeries etc, who know of people who may benefit from the Trust's assistance.

# GRANTS WELL SPENT

## Making sure that grants are well spent

### How the Trust evaluates the benefits:

The Trust maintains close contact with organisations to ensure that the anticipated benefits from the grant have been achieved. For example, has the purchase of a minibus been effective in transporting the elderly to events or scout groups to camp? Has investment in supporting children with autism met the needs of both children and parents? Has investment in the local primary school IT suite been of benefit to the school and other community groups?

### A formal monitoring process is also in place.

Dependent on the value of the award, this is achieved by completion of a Monitoring Form at the conclusion of the project, with interim reports if necessary.

These reports are presented to the Trustees quarterly for scrutiny. Trust officers also evaluate impact through visits to grant beneficiaries.

**During the year SCCT Trustees received 51 written reports from beneficiaries. These documents provided a good understanding of the impact that awards have made.**

The Covid 19 lockdown impacted on the working practices of the Trust. The monitoring visits carried out by the Grants Manager were replaced by telephone calls and video meetings.

**A Special Award** During 2017, the Trust established an Apprenticeship Scheme operated by **The Jericho Foundation (Jericho)**.

This emulates a scheme operated by the Trust's forerunner organisation, Sutton Coldfield Municipal Charities which assisted boys entering apprenticeships by providing them with tools and various items of work clothing and boots. Grant making for this purpose continued well into the 20th Century.

During the three year term of the 2017 Award regular reports were submitted by Jericho evidencing their progress against Key Performance Indicators. This was supported further by Charts and Data Tables explaining the impact of the award.

In the summer of 2020, SCCT Trustees indicated their willingness to extend the Scheme for a further term.

**Meetings between SCCT and Jericho followed, culminating in a renewed award of £339,636 over a further three years to recruit and support 34 apprentices.**

Based on the success of the previous award, a revised method of reporting was agreed. This ensures that both SCCT and Jericho are kept informed regarding each other's work and the impact on the individual award beneficiaries.



### During 2019/2020 the following Trustees were members of the Grants Committee:

**Andrew Burley**  
*(Chairman)*

**Christine Brown**

**Malcolm Cornish**

**Keith Dudley**

**Carole Hancox**

**Ranjan Hoath**

**Laurie-Anne Kennedy**  
*(until 22 January 2020)*

**Inge Kettner**  
*(from 12 February 2020)*

**Jayne Luckett**  
*(from 12 August 2020)*

**Dr Stephen Martin**

**John Routh**

**Hon Ald Margaret Waddington**  
*(until 16 May 2020)*

# GRANTS AWARDED

## Relief of those in need

Help totalling **£42,900** was also provided to **429 children** towards the cost of school clothing. Eighteen Sutton Coldfield residents received individual grants totalling **£14,262** for items as disparate as the provision of essential domestic equipment, home improvements, student sponsorship and educational support.

The relief of those in need has always been at the core of the Trust's purpose.

“ The **relief of those in need** by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

### New Heights Warren Farm Community Project.



This organisation was established in 2004. Whilst it is based outside of Sutton Coldfield, it started to undertake work to supporting residents of Sutton Coldfield affected by domestic abuse in 2017 as there was little direct support in the area.

Since receiving an award from the Trust in 2017 to establish the service, they have gained charitable status and were successful in obtaining a National Lottery Award and support from others, including the West Midlands Police & Crime Commissioner Victims Fund.

**Trustees were pleased to support the continuance of this valuable service through an award of £11,184.**

**Square Peg Foundation CIC**, was born out of a lack of services for children with Autism. It is a not for profit organisation working with the purpose of supporting the local disabled community. They provide low cost support to children, siblings, and whole families in a range of activities. **A grant of £16,406 was made available towards premises rent over three years and capital items including a specialised bed and hoist.**



01

01 Square Peg Foundation CIC



£339,636	Jericho Foundation Apprenticeships	3 years' funding of Apprenticeship Scheme
£45,145	2020 Emergency Response	Covid-19 Emergency Grants*
£42,900	School Clothing Awards 2020	429 children
£19,500	Norman Laud Association	Towards Market Rent
£16,406	Square Peg Foundation CIC	Towards office rent for three years and other items
£14,262	Personal	18 individuals £265 - £3,900
£13,510	Foodcycle	To support two projects in Sutton Coldfield
£11,184	New Heights Warren Farm Community Project	Towards a Sutton Coldfield Domestic Abuse Counselling Service
£3,600	Ley Hill Surgery Volunteers	Towards the cost of tea parties for the elderly for 3 years
£2,500	Bethany Community Outreach	Towards operating costs for 1 year
£2,300	Gifted & Talented Awards	2 individuals
£1,484	Holy Trinity RC Church	Festive Celebrations
£1,184	NS (RAF) Association	Festive Celebrations
£1,050	Hargreave Close Residents Association	Towards the cost of exercise classes for the elderly for 3 years
£1,050	Jacobs Well Coffee House	Festive Celebrations
£990	Hellaby House Sheltered Housing	Festive Celebrations
£900	Falcon Lodge Chapel 3GF	Festive Celebrations

\*See page 22 for full breakdown

For many years the Trust has supported local residents in sheltered or retirement accommodation with a contribution towards their Festive Celebrations

**This year, 21 groups were awarded grants totalling £12,844.**

£810	Tudor Court Residents	Festive Celebrations
£720	Sutton Widows	Festive Celebrations
£630	Pakenham House Reside	Festive Celebrations
£592	Sons of Rest	Festive Celebrations
£540	Calder Drive Residents	Festive Celebrations
£510	Tanners Close Residents	Festive Celebrations
£486	Heron Court Residents	Festive Celebrations
£480	Hellaby & Anstey Courts Residents	Festive Celebrations
£438	Boldmere Smilers	Festive Celebrations
£432	Cherry Gardens Residents Association	Festive Celebrations
£360	Riland Court Residents	Festive Celebrations
£360	Park Court Residents	Festive Celebrations
£300	Copenhagen Mews Social Club	Festive Celebrations
£288	Glovers Trust	Festive Celebrations
£150	Ley Hill Surgery	Festive Celebrations
£140	Sacred Heart SVP	Festive Celebrations

**£524,837 Relief of those in need - organisations**

## GIFTED & TALENTED

Trustees continued their work to devise a "Gifted & Talented" award scheme to support and encourage children and young adults to reach their full potential in Sports and the Arts. The "Gifted & Talented" Award scheme was discussed with a number of schools.

However, as part of the Trust's response to Covid-19 the scheme was deferred. Notwithstanding this, two individuals were supported with grants totalling £2,300.



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“ During 2019/2020, the Trust received **97** applications for grants and the majority received awards. School Clothing Grants, benefitting **429** children, were also approved.

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# THE ADVANCEMENT OF EDUCATION

## Let's learn

The Trust has supported the furtherance of education since the 1700s.

The UK Covid lockdown saw the temporary closure of schools to most pupils. This reduced the capacity of the Trust to support many of Sutton Coldfield's schools. Projects funded in previous years that were also deferred included **Bishop Vesey's Grammar School** and Fairfax Academy.

**Sutton Coldfield Libraries** have been operating a Summer Reading Challenge for many years and once again Trustees were keen to support this project for a further three years with an **award of £42,600**.

Lockdown brought many challenges to the scheme and demanded innovative solutions in response, including commissioning famous

authors to create video messages to support other online content. These messages provided valuable resources and encouragement to the participants of the Challenge.

**Banners Gate Primary School** were supported in Special Measures by an established sponsoring Academy who made an application on their behalf. **A grant of £44,130 was awarded to transform three outdoor areas** that had fallen into disuse and to purchase a minibus. These projects will all enrich the experience of pupils. As part of the transition to recovery, the school was renamed **Sutton Park Primary School**.




**twinkl** **NSPCC**

**The National Society for the Prevention of Cruelty to Children submitted a bid for funding to deliver their "Speak out. Stay safe" programme to all Primary and Special Schools in Sutton Coldfield over the next few years.**

**A grant of £14,500 will support this initiative which has been proved effective in London Boroughs.**

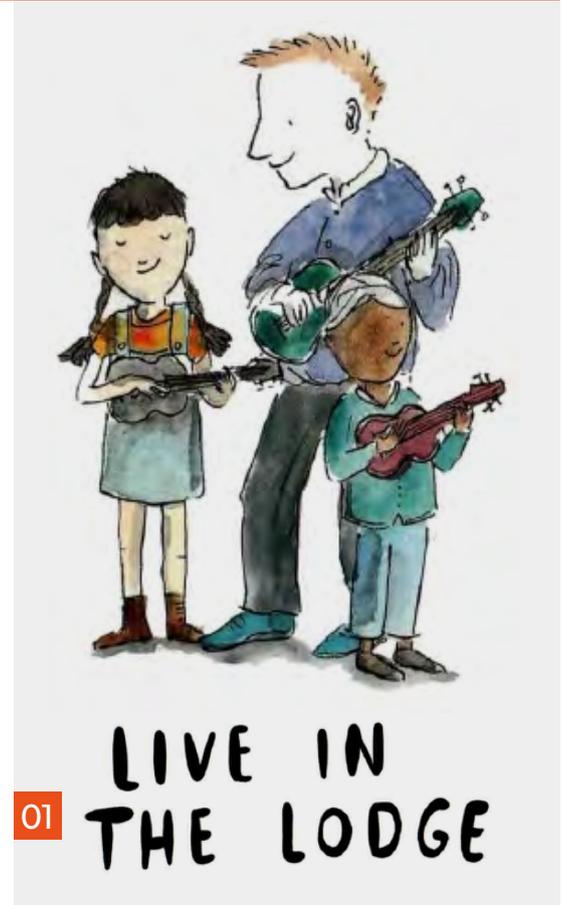
£44,815	Walmley Infant School	Towards upgrading classroom IT
£44,130	Banners Gate Primary School	To meet improvements to outdoor areas and a minibus
£42,600	Sutton Coldfield Libraries	Towards a 3 year programme of reading activities for children
£14,500	NSPCC	To fund a "Speak Out. Stay Safe" programme in Primary Schools

**£146,045 Advancement of education**

# THE ADVANCEMENT OF THE **ARTS, CULTURE,** **HERITAGE** OR **SCIENCE**

**The Arts, in their widest sense, are supported by the Trust** and a number of Sutton Coldfield organisations have benefited from awards over many years in their provision of high quality music and entertainment for residents.

In 2016, Town Hall Symphony Hall (THSH) started a project engaging the Community at Falcon Lodge and delivered music and choir tuition. As THSH stepped back from this community work in 2019, **Mubu** Music Projects took up the challenge to continue their work. They have gone from strength to strength and, despite Covid-19, have adapted to keep the groups together and active, also being successful in obtaining additional sources of funding to take the project forward.



£27,500 Mubu Music Projects CIC

Towards "Live in the Lodge" music and choir project for 2020

**£27,500 Advancement of education**



01 Live in the Lodge

02 MUBU Music projects

# THE ADVANCEMENT OF RELIGION

**All our faiths make a major contribution to the community life of Sutton Coldfield** and the varied support services they offer to a wide range of residents is recognised by the Trustees.



01

**St Chad's Church** lies on land provided by the Ansell Family, famous for their Birmingham Brewing company. Built between 1925 and 1927, the exterior looks plain dressed in Hornton Stone from the quarries near Banbury.

This belies the unusual and bright interior, with a vaulted ceiling, mosaics and beautiful stained glass windows.

**A grant of £45,000 was awarded to support the repair of windows, a replacement organ and to upgrade the heating system.**



02

£45,000 St Chad's Church Towards Church repairs

**£45,000 Advancement of religion**

01 St. Chad's Church, inside

02 St. Chad's Church

# THE ADVANCEMENT OF HEALTH OR THE SAVING OF LIVES

**Grants were made to organisations** which provide invaluable support to the residents of Sutton Coldfield.



The Trust supports three hospices that provide services to the residents of Sutton Coldfield. **Acorns Children's Hospice** works across the West Midlands and the Covid-19 Lockdown challenged conventional ways of supporting patients and families. The Family Team are usually the first point of contact and are structured to ensure that each member of the family, including the child, siblings, parents, grandparents and other relatives with a caring role, are offered an appropriate level of tailored support which meets their individual needs. **A grant of £42,565 will ensure that this service continues to be delivered to local families.**



During 2019 **Headway** established a new centre, New Sutton House, in Wylde Green. Their key aim is to improve life after brain injury, and achieved this by providing rehabilitation sessions from their centres and one-to-one support out in the community for adults with an acquired brain injury, helping them relearn lost skills and move towards more independent living. Their efforts to fundraise to cover the costs of a lift, to enable the building to be fully utilised, were curtailed by lockdown and they applied to the Trust for help. **The Trust awarded £10,000 towards the cost of the lift.**



**Greenacres** is a residential Care Home for over 30 residents and supporting local people with disabilities to live, learn and work as independently as possible. Many of the residents have severe communication difficulties. Through cutting edge technology a device can now give residents the skills and the ability to enjoy the simple process of communication through a device called "Eye Gaze". **A grant of £9,180 was provided to purchase one of the devices to pilot the scheme.**

£42,565	Acorns Children's Hospice Trust	Towards providing Family Team Services for families of Sutton Coldfield
£38,575	You're Cherished CIC	To fund a ROAR programme for boys for 2 years
£10,000	Headway Birmingham & Solihull	Towards the cost of installing a lift at the organisation's Wylde Green premises
£9,180	Greenacres - Leonard Cheshire Homes	For the purchase of an Eye-Gaze communication device
£750	Oaks (The) Residents Association	Towards the provision of weekly Keep Fit Classes for 3 years

**£101,070 Advancement of health or the saving of lives**

# THE ADVANCEMENT OF CITIZENSHIP OR COMMUNITY DEVELOPMENT



The Trust was particularly pleased to continue its support to **The Gap Sutton Coldfield with a grant for £31,910** to fund their Youth Work and to **Our Place Support CIC with a grant of £38,900** to continue their work at The Community Hub in Fathings Lane.

For the second year running, uniformed organisations, led by volunteers, received funding for a minibus. The cost of these vehicles has risen sharply in recent years due to improved access and safety legislation. This has led to many organisations being unable to fund vehicles as they did in the past.

**4th Sutton Coldfield Scout Group received a grant of £42,000 to purchase a new minibus.**



01 New mini bus

£42,000	4th Sutton Coldfield Scout Group	Towards the purchase of a new minibus
£38,900	Our Place Support CIC	Towards operational costs for 3 years
£31,910	Gap Sutton Coldfield (The)	To fund office relocation and 3 years' office costs
£23,750	Forge Farm Stables Association	Fund improvements to the site facilities
£21,742	Sikhs of Sutton Coldfield	Funding 3 years' community social events
£17,200	2nd Sutton Coldfield West Scout Group	Towards improved site security
£3,200	Boldmere Hall Social Club	Towards re-establishing the Club after Covid-19 Lockdown
£2,380	3rd Sutton Coldfield East Scout Group	To fund a replacement roof of an equipment shed
£300	Sutton Coldfield Town Hall Advisory Board	Towards V.E. Day celebrations at the Town Hall

**£181,382 Advancement of citizenship or community development**

# THE ADVANCEMENT OF AMATEUR SPORT

**Sutton Coldfield offers a wide range of sporting facilities and maintains a strong sporting tradition which continues to go from strength to strength.**

Traditionally an area of high support, providing grants to enhance sports facilities for the community.

**Rectory Amateur Boxing Club** was the recipient with the highest grant award in this category. The club was established in 2007, and since this time it has supported hundreds of young people.

**The club was awarded a grant of £38,300 to provide equipment and operating costs for three years.**

It continues to work with local schools and agencies, including Police, Fire Brigade, Social Workers, and the Young Offenders Programme. It is also a great supporter of the Sutton Coldfield Community Games, which received an award of **£36,000** to continue holding the Games for a further three years, albeit the 2020 Games were restricted to web-based activities due to the Covid-19 lockdown.



£38,300	Rectory ABC	Towards equipment and 3 years' operating costs
£36,000	Sutton Coldfield Community Games	Towards funding the 2020-2022 Games
£30,000	Sutton Coldfield Recreational Trust	Towards replacement floodlighting
£25,000	Four Oaks Squash Club	Towards changing room improvements
£24,000	Sutton Coldfield Squash Rackets Club Ltd	Towards improvements to the club facilities
£21,000	Special Olympics Sutton Coldfield	Towards venue hire and minibus costs for 3 years

**£174,300 Advancement of amateur sport**

# THE ADVANCEMENT OF ENVIRONMENTAL PROTECTION OR IMPROVEMENT

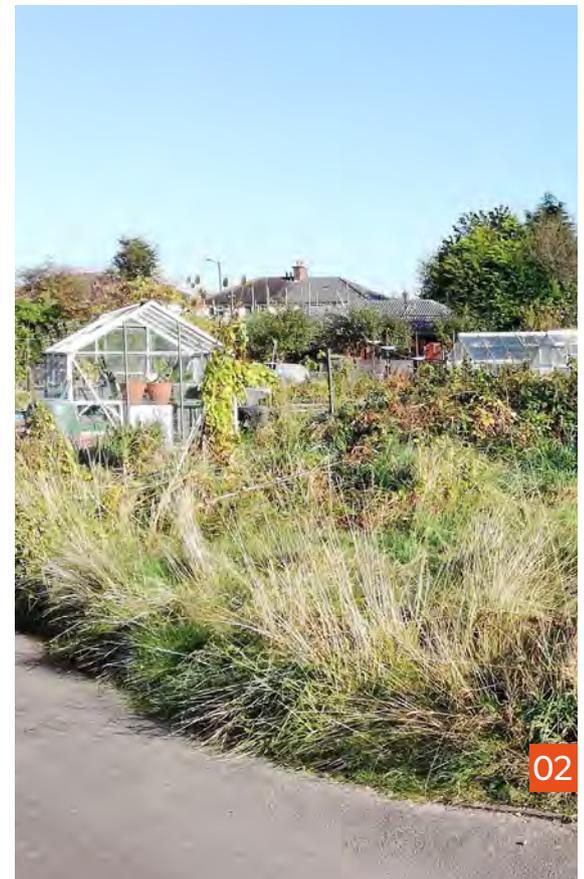
**Sutton Coldfield is fortunate to have an expanse of open spaces, allotments and nature reserves within its boundaries.**

Walmley Ash Allotment Association was fundraising to provide improved facilities for allotment holders, visiting local schools and young volunteers from the National Citizens Scheme. It was successful in obtaining funds for a shelter and raised beds, but unable to complete the works without substantial groundworks to clear and prepare the site. **A grant of £9,580 was provided for the groundworks and also to refurbish the toilet block.**



£9,580 Walmley Ash Allotment Association Towards site improvements

**£9,580 Advancement or improvement of environmental protection**



01 Walmley Ash shelter

02 Walmley Ash ground works

# THE WALMLEY ALMSHOUSES

## Trustees continue to uphold the long-established tradition of providing homes for the older residents of the Royal Town.

The Trust has a long history of administering almshouses, the first such homes having been constructed in the town at least 250 years ago and Trustees consider that, despite the establishment of other private and public housing schemes, the special nature of these houses are as relevant today as in the past.

An almshouse is defined as a property owned by a Trust, where residents are appointed as beneficiaries, under the charity's governing scheme. Residents greatly appreciate the security of tenure that this affords them.

Homes are comfortable, modernised bungalows or flats situated in pleasant, well-maintained grounds, where residents enjoy safe, secure accommodation which is rigorously maintained and continually updated.

The results of the residents' Annual Satisfaction Survey are testament to their appreciation of the facilities afforded to them. A typical comment received this year was

**"Thank you for providing us with such a safe environment which has always been appreciated, but never more so than over the last few months. Thank you."**

Trustees actively monitor the condition of the almshouses and other facilities and operate a five year rolling Preventative Maintenance Programme in order to ensure that the properties are kept to a high standard and provide the optimum level of comfort, insulation and energy efficiency. The Trust is a long-established member of the Almshouse Association, which offers sound advice on administration and governance.

**Residents live independent lives but benefit from the security and reassurance of the presence of two Wardens, both of whom live on the Lingard House estate and are available to the residents during the day and in the evening. Overnight emergency cover is provided by an off-site facility and a Guest Room is available for the use of residents' relatives and friends.**

## Supporting Older People in Sutton Coldfield

When vacancies occur, these are advertised in Community Centres, Doctor's Surgeries, Health and Church Centres.

Carole Hancox was Chairman of the Almshouse Committee during 2019/20, reflecting her ongoing interest in the provision of almshouses and her support for older people in the community.

Information about how to apply for an almshouse can be found on the Trust's website, [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

### During 2019/2020 the following Trustees were members of the Almshouse Committee:

**Carole Hancox** (Chairman)

**Andrew Burley**

**Malcolm Cornish**

**Cllr Diane Donaldson**

**Keith Dudley**

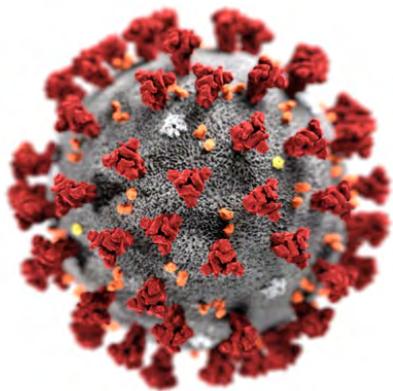
**Laurie-Anne Kennedy** (until 22 January 2020)

**Mrs Jayne Luckett** (from 12 August 2020)

**Dr Francis Murray**

**Hon Ald Margaret Waddington MBE JP**  
(until 16 May 2020)





## During March 2020 the United Kingdom entered Lockdown due to the Global Pandemic caused by Coronavirus.

The SCCT Offices were closed and staff worked from home. Existing grant beneficiaries were supported with flexibility in their awards to enable them to adapt to the challenges faced.

# COVID-19

## A NATIONAL HEALTH CRISIS

This also led to many capital projects being suspended or deferred, whilst many revenue awards were either put on hold or reassessed to meet any changing immediate need.

An Emergency Response sub-committee of the Grants Committee (ERC) was formed and a partnership entered into with Royal Sutton Coldfield Town Council (RSCTC) and Sutton Coldfield Neighbourhood Network Scheme. This provided key information and an Emergency Grant Scheme to support the immediate needs of the community.

**Each organisation kept their websites updated and the ERC met weekly to consider Emergency Grant funding of up to £5,000 per application.**

During this time, our "usual" grant application process was suspended, as it was uncertain as to how our regular income from investment funds and commercial property may be affected.

Consideration was also given to supporting tenants occupying the many properties owned by the Trust.

**In total 20 Awards were made by SCCT and RSCTC totalling £77,145.** By May 2020, the demand for emergency funding had decreased and it was anticipated that funding would be required by organisations to assist recovery from the initial lockdown and the on-going challenges posed by Covid-19.

In August 2020 the Trust re-opened to general grant applications.

£5,000	Sutton Coldfield United Reformed Church	To support the Food4U Foodbank & Parish Nurse project
£5,000	Foodcycle	To support food distribution during Covid-19 based at Falcon Lodge
£5,000	St Giles Hospice	To provide additional PPE and deep cleaning
£5,000	Good Hope Hospital Charity - Patients	To provide iPads for terminally ill patients and Bereavement Boxes
£4,500	Good Hope Hospital Charity - NHS staff	To provide six rest chairs for staff
£4,000	Our Place Support CIC	To support Remote working service provision
£4,000	Hope for Sutton	To provide IT equipment

£3,625	Sutton Coldfield YMCA	To support additional costs during Lockdown
£3,000	Holy Trinity Pre School	To support Re-start after Lockdown
£2,550	You're Cherished CIC	To provide on-line and postal pastoral work with girls
£2,500	SC Baptist Church	To support Community work
£ 500	Sutton Coldfield Scouts	To support the production of face masks
£ 470	Age Concern Birmingham	To provide VE Day Celebration Boxes to residents

**£45,145 SCCT Emergency Response Awards** (see page 11)

# HOW THE TRUST IS GOVERNED

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## The Board of Trustees

When making new appointments, the Trustees look for people who will diversify, balance and complement the range of skills and experience among their members. New Trustees are assisted in various ways by the Trust's staff and other Trustees to become acquainted with their responsibilities and to tackle their demanding but fulfilling roles.

The Board of Trustees consists of people with very wide experience in disciplines that are useful to the Trust and beneficial to those it serves. For example, Trustees have come from backgrounds that include medicine, law, property, industry, faith, education, engineering, human resources, science, sheltered housing, town planning, accountancy and local government. This combination of skills and experience amongst Board members does much to ensure the Trust's success.

The Board of Trustees is responsible for all of the Trust's activities and meets quarterly to receive reports, make decisions and determine strategy. Amongst its many functions, it also identifies and manages any

## THE FUTURE

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During the past year, the Trustees have continued to monitor several crucial aspects of the Trust's work to ensure that maximum benefit is achieved from the income available. For example, maintenance and improvements to the Almshouse stock remains a priority to ensure that all residents experience the best possible quality of life in their homes. Trustees are also resolved to sustain and, if possible, extend grant-making to individuals and organisations within Sutton Coldfield. Fund management arrangements are regularly reviewed

**The Board is comprised of Co-opted Trustees**, who are appointed by the full Board for periods of five years, and **Nominated Trustees**, who are appointed by Birmingham City Council and Royal Sutton Coldfield Town Council for periods of four years.

risks to the Trust's assets to ensure the efficient and safe undertaking of its responsibilities.

The Board also oversees the financial health of the Trust, ensuring that management of its investments and accounts are robust and that the income is sufficient to meet the demands of the Almshouse and Grant-making programmes. These elements comprise the core purpose for the Trust's existence and their efficacy is kept under constant review by the Trustees.

During the past 2 years an extensive review of governance and compliance has been undertaken and many action points addressed to the satisfaction of the Board of Trustees. The review will be expanded during the current year to include consideration of diversity, inclusion, stakeholder communication and an in depth review of the Scheme, the Trust's governing document.

to ensure that investments yield sufficient income to help as many people in the community as possible. Benefits that may be available to the public from the Trust are published and efforts are made to contact those who might be hard to reach or those who, despite the Trust's best efforts, may remain unaware of its existence and the assistance it might be able to offer them. The Trustees also remain determined to take a pro-active stance in identifying and promoting special community projects, when funding permits.

# FINANCIAL REVIEW

## Expenditure

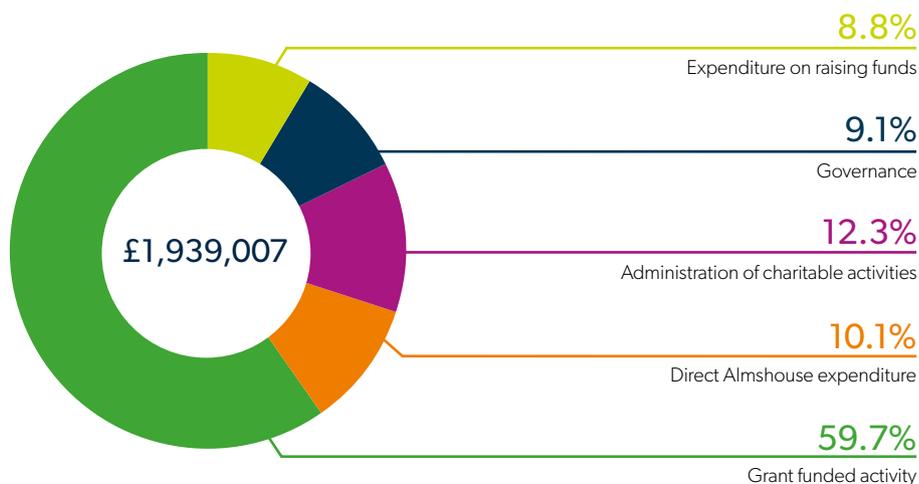
How the Trust spends its income to  
**30 September 2020**

**The Trust ranks as one of Britain's larger grant making charities in terms of its property, financial assets and annual income. It does not actively raise funds from the public.**

Over hundreds of years, the Trust accumulated land and property through bequests and enclosure awards. A considerable proportion of land has been sold over the years for building development and the Trust was able to invest the proceeds by spreading its assets across a wide range of investments, including commercial property, equities and fixed interest funds. These investments are managed carefully and regularly reviewed to provide capital growth and a secure income.

Although the Trust has significant holdings of property in the Royal Town of Sutton Coldfield, it has important property investments elsewhere in, for example, Kidderminster, Stourbridge, Worcester and in Herefordshire, where it owns an historic farmhouse and land.

Properties and land account for 41% of the Trust's assets. Investments in property bonds, fixed interest, UK and overseas investments, accumulation shares, and alternatives account for 58%, leaving 1% of the Trust's assets invested in cash deposits, awaiting reinvestment.



The Endowment Fund represents capital funds which are not available for distribution but which generate income for the Trust's objectives.

The Trustees periodically review the level of their available Charitable Fund reserves. They retain funds only to the extent considered necessary to ensure that adequate money is available to cover contingencies (for example, major repairs, improvement or rebuilding of the Trust's properties, including Almshouses). The level of these reserves should not drop below £750,000, other than in exceptional circumstances.

The Charitable Fund at the end of September 2020 amounted to £2,720,975, which the Trustees believe is acceptable given the Trust's foreseeable commitments and the possible volatility of investment income. Whenever reserves appear to be accumulating, the Trustees seek to identify and fund larger special projects that bring maximum benefit to local residents.

**Other areas which may benefit from special assistance are kept under constant review and the Trust is also committed to major on-going expenditure to maintain and improve the Almshouses and resident's facilities.**

### The Finance and Investment Committee

meets at least four times a year and has responsibility for the management of the Trust's financial assets, long-term funds and scrutiny of its operating funds, revenues and expenses.

**During 2019/2020, the following Trustees were members of the Finance and Investment Committee:**

**Neil Andrews**  
(Chairman)

**Andrew Burley**

**Keith Dudley**

**Inge Kettner**  
(until 12 February 2020)

**Andrew Morris**

**Dr Francis Murray**  
**John Routh**

**Sanjay Sharma**  
(until 23 June 2020)

**Cllr Simon Ward**  
(from 12 August 2020)

### The Property Management Committee

also meets at least four times a year. The Committee receives reports on property issues and is able to make decisions on behalf of the Board of Trustees, although the most significant matters (e.g. major sales or purchases) are always placed before the Board for consideration.

**During 2019/2020, the following Trustees were members of the Property Management Committee:**

**Andrew Burley**  
(Chairman)

**Neil Andrews**

**Christine Brown**

**Cllr Diane Donaldson**

**Keith Dudley**

**Inge Kettner**

**Dr Stephen Martin**

**Andrew Morris**

### The Risk Management Sub-Committee

reports to the Finance and Investment Committee and makes recommendations on the maintenance of efficient processes for the identification and management of Risk.

**During 2019/2020, the following Trustees were members of the Risk Management Sub-Committee:**

**Neil Andrews**  
(Chairman)

**Andrew Burley**

**Keith Dudley**

### The Remuneration Sub-Committee

also reports to the Finance and Investment Committee and meets at least once a year to consider all matters concerning the remuneration of the Trust's administration staff.

**During 2019/2020, the following Trustees were members of the Remuneration Sub-Committee:**

**Neil Andrews**  
(Chairman)

**Andrew Burley**

**Keith Dudley**

**Andrew Morris**

**Dr Stephen Martin**

## Advisors to the Trust

### Solicitors

#### Gowling WLG (UK) LLP

Two Snowhill, Birmingham B4 6WR

### Property Managers

#### Johnson Fellows LLP

Charter House, 163 Newhall Street  
Birmingham B3 1SW

### Nick Russell Associates

Lavender Cottage, Lucton, Leominster  
Herefordshire HR6 9PH

### EOS Surveyors Ltd

Arion Business Centre, Harriet House,  
118A High Street  
Birmingham B23 6BG

### Auditors

#### RSM UK Audit LLP

St Philips Point, Temple Row  
Birmingham B2 5AF

### Insurance Brokers

#### Endsleigh Insurance (Brokers) Ltd

Shurdington Road, Cheltenham,  
Gloucestershire, GL51 4UE

### Investment Fund Managers

#### Rathbone Investment Management Ltd

8 Finsbury Circus, London EC2M 7AZ

### M&G Securities Ltd

10 Fenchurch Avenue, London EC3M 5AG

### Investment Consultants

#### Stanhope Consulting LLP

35 Portman Square, London W1H 6LR

### Bankers

#### HSBC Bank plc

67 The Parade, Sutton Coldfield B72 1PD

# SUMMARY OF FINANCIAL STATEMENTS



Sutton Coldfield Charitable Trust

**Trustees' Statement.** The Summary Financial Statements on pages 27, 28 & 29 are a summary of information extracted from the Trustees' Report and Financial Statements for the year ended 30 September 2020.

They may not contain sufficient information to allow for a full understanding of the financial affairs of the Trust. For further information, the full financial statements, the Auditors' report on the financial statements and the Trustees' Report should be consulted at [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

*Hard copies of these may be obtained from:*

## **The Chief Executive**

Sutton Coldfield Charitable Trust  
Lingard House  
Fox Hollies Road  
Sutton Coldfield  
B76 2RJ  
Tel. 0121 351 2262  
[info@suttoncharitabletrust.org](mailto:info@suttoncharitabletrust.org)

The Trustees' Report and Financial Statements were approved on 10 February 2021 and will be delivered to the Charity Commission in due course. The financial statements have been audited by RSM UK Audit LLP, who gave an audit opinion that was unqualified.

On behalf of the Trustees

## **Andrew Burley**

Chairman  
10 February 2021

## **Independent Auditor's Statement to the Trustees of Sutton Coldfield Charitable Trust**

We have examined the summarised financial statements of Sutton Coldfield Charitable Trust for the year ended 30 September 2020 set out on pages 27 to 29.

## **Respective responsibilities of the trustees and the auditor**

The trustees are responsible for preparing the summarised financial statements.

Our responsibility is to report to you our opinion on the consistency of the summarised financial statements with the full annual financial statements and the Trustees' Annual Report.

We also read the other information contained in the summarised Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summarised financial

statements. The other information comprises the Annual Review.

We conducted our work in accordance with our engagement letter dated 9 October 2017.

## **Opinion**

In our opinion the summarised financial statements are consistent with the full annual financial statements and the Trustees' Annual Report of Sutton Coldfield Charitable Trust for the year ended 30 September 2020.

## **RSM UK AUDIT LLP**

St Philips Point  
Temple Row  
Birmingham  
B2 5AF

10 February 2021

# STATEMENT OF FINANCIAL ACTIVITIES

## For the year ended 30 September 2020

### Income and endowments

#### Investments:

Income from investment properties

Income from investments

Short term deposit interest

### Charitable Activities

#### Total Income

### Expenditure

#### Expenditure on raising funds:

Investment property expenses

Investment management costs

#### Total cost of raising funds

#### Expenditure on charitable activities:

Cost of running Almshouses

Grant funding (including support costs)

Community purposes

Individual educational and personal

School clothing

#### Total charitable activities

#### Total Expenditure

	Unrestricted Funds 2020 £	Endowment Fund 2020 £	Total Funds 2020 £	Total Funds 2019 £
	520,361	–	520,361	526,069
	1,183,309	–	1,183,309	1,378,495
	6,548	–	6,548	9,887
	<b>1,710,218</b>	<b>–</b>	<b>1,710,218</b>	<b>1,914,451</b>
	202,524	–	202,524	195,206
	<b>1,912,742</b>	<b>–</b>	<b>1,912,742</b>	<b>2,109,657</b>
	67,238	–	67,238	91,085
	(867)	105,444	104,577	155,460
	<b>66,371</b>	<b>105,444</b>	<b>171,815</b>	<b>246,545</b>
	397,195	6,105	403,300	416,874
	1,257,395	–	1,257,395	1,180,536
	38,896	–	38,896	50,707
	67,601	–	67,601	51,353
	<b>1,761,087</b>	<b>6,105</b>	<b>1,767,192</b>	<b>1,699,470</b>
	<b>1,827,458</b>	<b>111,549</b>	<b>1,939,007</b>	<b>1,946,015</b>

# STATEMENT OF FINANCIAL ACTIVITIES

## For the year ended 30 September 2020

### Net income/(expenditure) before gains or losses on investments

(Losses)/gains on investment assets

### (Net expenditure)/income and net movement in funds

Trust fund balances brought forward at 1 October

### Fund balances carried forward at 30 September

Unrestricted Funds 2020 £	Endowment Fund 2020 £	Total Funds 2020 £	Total Funds 2019 £
85,284	(111,549)	(26,265)	163,642
(614,257)	2,826,910	2,212,653	(176,684)
(528,973)	2,715,361	2,186,388	(13,042)
6,450,722	55,678,425	62,129,147	62,142,189
5,921,749	58,393,786	64,315,535	62,129,147

The incoming resources, resources expended and resulting net movement in funds arise from the Trust's continuing operations.

The Trust has no recognised gains or losses other than the net movement in funds for the year or preceding year.



# BALANCE SHEET

<b>30 September 2020</b>	2020 £	£	2019 £	£
<b>Fixed Assets:</b>				
Tangible assets	843,211		893,594	
Investments	<b>63,789,362</b>		61,521,900	
<i>Total fixed assets</i>		<b>64,632,573</b>		62,415,494
<b>Current Assets:</b>				
Debtors	144,659		122,875	
Cash at bank and in hand	<b>1,183,481</b>		997,895	
<i>Total current assets</i>		<b>1,328,140</b>		1,120,770
<b>Liabilities:</b>				
Creditors: Amounts falling due within one year	<b>(1,324,202)</b>		(1,309,047)	
<i>Net current assets/(liabilities)</i>		<b>3,938</b>		(188,277)
<i>Total assets less current liabilities</i>		<b>64,636,511</b>		62,227,217
Creditors: Amounts falling due after more than one year		<b>(320,976)</b>		(98,070)
<b>Total Net Assets</b>		<b>64,315,535</b>		62,129,147
<b>The funds of the Trust:</b>				
Endowment fund		<b>58,393,786</b>		55,678,425
Unrestricted funds:				
Charitable fund	<b>2,720,975</b>		3,508,648	
Extraordinary repair fund	<b>2,912,000</b>		2,715,000	
Cyclical maintenance fund	<b>288,774</b>		227,074	
<i>Total unrestricted funds</i>		<b>5,921,749</b>		6,450,722
<b>Total Trust Funds</b>		<b>64,315,535</b>		62,129,147



# SCCT

## Sutton Coldfield Charitable Trust

To contact the Trust, write or call us at:

**The Chief Executive**  
**Sutton Coldfield Charitable Trust**

Lingard House  
Fox Hollies Road  
Sutton Coldfield, B76 2RJ

**Email.** [info@suttoncharitabletrust.org](mailto:info@suttoncharitabletrust.org)

**Tel.** 0121 351 2262

You will also find further information on our website:

[www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

**Registered Charity** in England and Wales No. 218627

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