



**SCCT**

Sutton Coldfield Charitable Trust

**2021  
2022**

# ANNUAL REVIEW

Enhancing the quality of life for all in Sutton Coldfield

[www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

## **SUPPORTING THE COMMUNITY** \_\_\_\_\_

**The advancement of :**

**The relief of need**/individuals

**Education**

**Arts**/culture/heritage/science

**Religion**

**Protection** of the environment

**Health**/saving of lives

**Citizenship**/community development

**Amateur sport**



**Sutton Coldfield Charitable Trust**

Registered in England and Wales No. 218627

# What's inside

---

- 02 About the Trust
- 04 Board of trustees
- 06 Chairman's statement
- 10 Chief executive's report
- 14 How to make a grant application
- 16 Grants well spent
- 18 Grants awarded - The relief of those in need
- 22 The advancement of education
- 24 The advancement of the arts, culture, heritage or science
- 26 The advancement of religion
- 27 The advancement of environmental protection or improvement
- 28 The advancement of health or the saving of lives
- 30 The advancement of citizenship or community development
- 32 The advancement of amateur sport
- 34 The Walmley almshouses
- 38 How the Trust is governed
- 40 The future / five year plan
- 42 Financial review
- 46 Statement of financial activities
- 48 Balance sheet



PAGE 12: Welcome Clare Haines



PAGE 30: Platinum Jubilee



PAGE 34: Walmley almshouses

# About the Trust

**Sutton Coldfield Charitable Trust (SCCT)** aims to alleviate hardship and improve the quality of life for residents of the Royal Town of Sutton Coldfield through the provision of housing for older people of limited means and by making awards to meet the needs of individuals and community organisations.

## Historical Timeline

**1528**

Bishop Vesey, of Sutton Coldfield, persuaded Henry VIII to grant a charter in 1528 establishing a warden and society (corporation) to govern the town.

The corporation was obliged to use rental and other income to provide relief of poverty and improve the locality.

**1707**

Thomas Jesson, a local merchant, left land and money to provide apprenticeships for boys and to distribute bread to the town's poor. This charity was administered by the corporation and it was later absorbed into municipal charities which ultimately became the Trust as it is today.

**1825**

After a long legal action, the corporation's charities were reorganised and enriched by lands acquired in the 1825 Enclosure Award. From this time, almshouses were built and the Trust provided elementary schools (including teaching and uniforms) for Sutton's children. Practical necessities such as coal, blankets and boots were widely distributed. In pre-welfare state days, the charities financed nursing and medical care for people in need and made grants to widows.

## Sutton Coldfield Charitable Trust

## The Trust's origins can be traced back to Tudor times.

Throughout a long history, it has improved the lives of generations of people in Sutton Coldfield, particularly those in the greatest need.

It has sustained its core priority to alleviate suffering, whilst redefining and extending its benefits to reflect changing times.

**1886**

The town became a borough and the Trust took over the corporation and various related charities within one body. This operated closely alongside the council and was administered by the town clerks. New almshouses were built, including two in the 1890s from a bequest by Frances Lingard.

**1974**

At the time Sutton Coldfield became part of Birmingham, the independence of the Trust was safeguarded, ensuring the continuing provision of benefits for individuals and organisations within the former borough boundaries. Although the separate historic charities have been consolidated into one charity, the trustees' fundamental aims and priorities are still very similar to those pursued by Bishop Vesey and his successors over nearly five centuries.

**2012**

The name of the organisation was changed to Sutton Coldfield Charitable Trust to more appropriately reflect the Trust's role within the town as an independent charity.



## Board of trustees

---

**Keith Dudley** (chair from 9 Feb 2022)

**Inge Kettner** (vice chair from 9 Feb 2022)

**Neil Andrews**

**Andrew Burley** (chair until 9 Feb 2022)

**Malcolm Cornish\*** (until 20 May 2022)

**Cllr Diane Donaldson\***

**Ranjan Hoath** (until 18 May 2022)

**Jayne Luckett**

**Dr Stephen Martin**

**Andrew Morris**

**Cllr Jane Mosson\***

**Dr Francis Murray**

**Cllr David Pears\*** (from 18 Aug 2022)

**John Routh** (until 1 Jan 2023)

**Amarjit Singh** (until 25 Oct 2022)

**Cllr Simon Ward\*\***

\*Trustees nominated by Birmingham City Council

\*\*Trustee nominated by Royal Sutton Coldfield Town Council

## Contact

---

**Write to:** The chief executive, Sutton Coldfield Charitable Trust, Lingard House,  
Fox Hollies Road, Sutton Coldfield B76 2RJ

**Telephone:** 0121 794 0970 **Email:** [info@suttoncharitabletrust.org](mailto:info@suttoncharitabletrust.org)

More detailed information about the Trust, including details of how to apply for a grant or an almshouse, can be found on its website [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

## Administration

---

**Tina Swani MBA FCIM** Chief executive

**Pam Johnston MBE JP** Almshouse manager

**Robert Semple ACMA** Financial controller

**Claire Arrowsmith FCCA** Accountant

**David Cole ACIB** Grants manager (until 31 Dec 2022)

**Clare Haines** Grants manager (from 15 Nov 2022)

**Helen Kimmet LLB (Hons)** Administration manager

**Donna Gibson** Administrator

## Almshouses

---

**Marie Murphy** Warden

**Michael Mitchell** Warden

**Mick Hill** Gardener

# Vision Mission Values

## Vision

Enhancing the quality of life for all in Sutton Coldfield

## Mission

The Trust aims to alleviate hardship and improve the quality of life for residents of the Royal Town of Sutton Coldfield through the provision of housing and grant awards to support individuals and community organisations

## Values

Responsible; inclusive; caring; transparent; sustainable



**Sutton Coldfield Charitable Trust**

See pages 38 & 39  
for more information

## What our values mean

- **Responsible**  
applies to all matters including being a good employer, caring for the environment, protecting our assets and high standard of governance.
- **Inclusive**  
relates to our operations, beneficiaries, staff and all those we work with; embracing equality, diversity and inclusion.
- **Caring**  
reflects the helping nature of the Trust and its core purpose.
- **Transparent**  
demonstrates our commitment to openness and sharing.
- **Sustainable**  
ensures the Trust continues to make a lasting contribution and remains in good shape for the centuries ahead.



**The Trust's heritage traces back to almost 500 years, having constantly responded to change over the centuries.**

Following the Covid-19 pandemic of 2020/21, there is even more for people to contend with now due to the escalating rise in the cost of living and the energy crisis.

# Chairman's statement

---

This annual review covers the twelve months to 30 September 2022, and concludes the **tenth year** under our current name, Sutton Coldfield Charitable Trust (SCCT). The change of name from Sutton Coldfield Municipal Charities in 2012 has helped to define the Trust as an independent charity.

---

01 Keith Dudley, chair



01



**This is my first year as chair of the trustees. I would like to thank my predecessor, Andrew Burley, for doing an excellent job in a very challenging three year period.**

Throughout the pandemic, Andrew, by hard work, perseverance and commitment, set an example to all of us. It is a privilege to take over from him. I am very pleased that Andrew has agreed to continue to chair the property committee.

**I am also delighted that Inge Kettner has agreed to stand as vice-chair. Her accountancy background will be invaluable, and already Inge has demonstrated her appetite to advance a number of initiatives.**

This year we will produce our five year plan which takes us forward to 2028. During such uncertain times, it is vital that we keep our sense of vision to enhance the quality of life for all in Sutton Coldfield. I am pleased to report that, during the past year, we have continued to put in place measures to prepare for what will be a turbulent year for many people.

### **Sustaining £1m in grant awards:**

Despite the rising cost of running the Trust **we are proud to have awarded just over £1m in grants during the past year to support residents of the Royal Town.** As awards have remained at this level over the past ten years, trustees are concerned that,

in the light of inflation, the level of grants awarded this year should not drop below £1m. Any resulting deficit will be made up from unrestricted reserves. In order to work within a financial budget, and to remain fair and inclusive, the Trust is continuing to review its grants strategy and approach.

### **Working in collaboration:**


Our staff have worked with other agencies to improve the Trust's impact and extend our ability to meet growing need. For example, some of our almshouse residents have learned to use digital communication and IT devices through Age Concern's digital inclusion project.

### **Engaging decision makers:**

As reported previously, the Trust commissioned a university research team to review the social needs across Sutton Coldfield (the social needs review). Over 600 Sutton Coldfield residents participated. Our chief executive has shared pre-launch findings of the research with stakeholders in the NHS and Town Council, so that the results may inform local health and wellbeing plans.

### **Maintaining high-quality homes:**

We completed the refurbishment of kitchens and bathrooms of 24 of our almshouses in 2021/2022. The refurbishment in the remaining 22 almshouses will be completed next year.



Alongside adversity, the past year has also been one of celebration. I was delighted to be joined by our own staff, teachers and pupils of Little Sutton Primary School, the local police cadets, and the chair of Sutton in Bloom, to plant a yew tree in the centre of Manorial Woods, to celebrate the Queen's platinum Jubilee.

This year also saw the return to celebrating the work of the Trust during our annual visits to grants beneficiaries in October 2022. It is rewarding to see, first hand, the diverse impact our grants are making, such as improvement of green spaces; access to sports; extending welfare guidance and advice; sustaining food banks; upgrading early years play facilities and addressing loneliness.

Whilst partaking in national mourning on the death of Her Majesty Queen Elizabeth II, it was an honour for SCCT trustee, cllr Jane Mosson in her role as Deputy Mayor of Sutton Coldfield, to read the proclamation of the accession of King Charles III, at Holy Trinity SC. Cllr Mosson was joined at the dias by revd canon John Routh, Rector of Holy Trinity SC and trustee of SCCT.

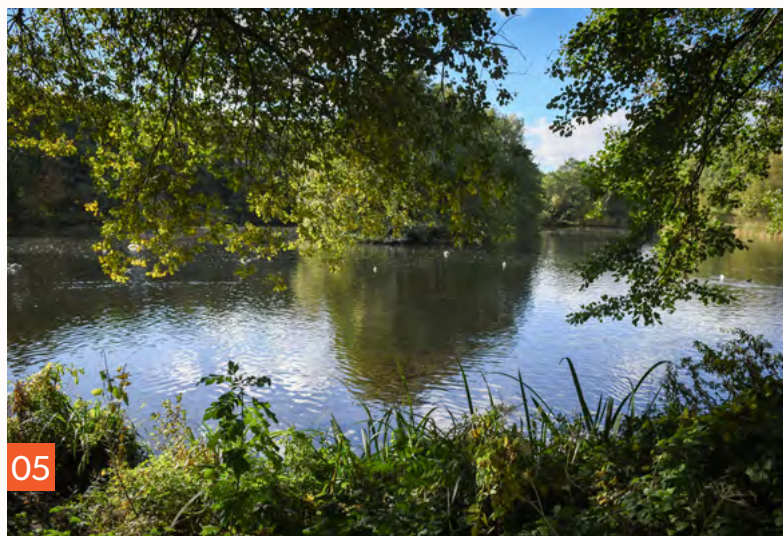
**I extend my gratitude to Malcolm Cornish, who stepped down after almost 14 years on the board of trustees and am pleased to welcome new trustee, cllr David Pears who was nominated to the board by Birmingham City Council in August 2022.**

Finally, I would like to thank our chief executive, Tina Swani and all staff and trustees for their hard work and achievements during such a challenging year and who have already started to make progress with plans for the years ahead.

### **Keith Dudley**

Chair





03 Keith Dudley meets the Hill Hook Nature Reserve team

04 SCCT visit NBC Gymnastics

05 Hill Hook Nature Reserve



# Chief executive's 2021/2022 report

## Welcome to a new look for this year's annual review.

We seek to be inclusive in all that we do, as we strive to enhance the quality of life for all in Sutton Coldfield.



01 Tina Swani MBA FCIM, chief executive

This means ensuring that our written material is reader-friendly to more people. We have increased the font size in this annual review and changed the surface texture of the paper on the hard copies. You will notice that some previously traditional upper case letters are now in lower case and the colour scheme has been adjusted.

**This is a start, as we know there is more we can do. We aim to keep improving over the year ahead.**

Much of the previous year has been spent in preparation for how we can make a positive impact during ongoing uncertainty and hardship, especially as the energy crisis and rising costs make it so difficult for many people to make ends meet.

Trustees and staff met for an away day in March 2022 to bring together much of that preparation. Through a series of meetings that followed, we agreed our priorities for the **SCCT five year plan** which are set out in this annual review.



02 Chester Road Baptist Church, Cross Roads Cafe

**I am delighted that we will launch our report into the social needs of Sutton Coldfield this year. Over 3000 households were approached to take part in this research study and I thank every one of the 600 Sutton Coldfield residents who took part. This research has been one of the inputs into the SCCT five year plan.**

The Trust's governance reviews and actions have also informed our five year plan, alongside a number of large operational projects, such as a review of information technology. This review aims to improve the way we run the Trust, communicate and use our information.

Preparation for the future aims to continue the successes of the past year.

**We are delighted that the Trust awarded £1,083,268 in grants, including £74,100 in school clothing grants over the year. In addition to the grants awarded just over £430,000 was spent refurbishing the homes of our almshouse residents in Walmley.**

**The trust's assets have reduced by £2.8M to a total of £72.1M due to global market conditions.**

Out of the 1,000 acres of land holdings, 83 acres of this land falls within the Langley Sustainable Urban Extension area, allocated for the development of around 5,000 homes with land sales now in progress.



The end of year financial results are very positive, putting us in a strong position to continue to make a difference in Sutton Coldfield.

The last year saw a marked improvement in the Trust's operating income as the COVID-19 pandemic subsided, resulting in fewer void properties and higher rental income and investment income. However, the Trust's investment portfolio reduced in value over the year due to challenging global market conditions.

I thank all my colleagues and trustees at SCCT for their hard work, dedication and support during the ongoing challenges.

The team comprises seven office staff, including myself, two wardens and a gardener. It is truly remarkable what this small, yet magnificent team has achieved.

**On behalf of all staff, trustees, and many grants beneficiaries, we wish grants manager, David Cole, a happy retirement after 4 ½ years at the Trust and welcome his successor Clare Haines. David is a tremendous ambassador for the Trust and is a wealth of information on local causes across Sutton Coldfield.**



03 Clare Haines and David Cole

Like David, a number of SCCT staff and trustees are part of local networks and steering groups to ensure that the Trust works as part of a whole in the Royal Town.

Finally, I send gratitude to the local Town Council, the Integrated Care Partnership, and Sutton Coldfield Chamber of Commerce, for inviting me to join the boards and committees that connect the work of the Trust with that of local businesses, community organisations and statutory sector. We have achieved so much more together and I look forward to working with colleagues at SCCT and across all these agencies to address the many challenges and opportunities in the year ahead.

**Tina Swani MBA FCIM**

Chief executive



04

# How to make a grant application

---

**In the year 2021/2022, Sutton Coldfield Charitable Trust awarded grants to individuals and organisations amounting to £1,083,268.**

## How to make a grant application

- Contact the Trust, either by letter, email, the website, or by telephone.
- Outline your needs and request a copy of the Trust's guidelines for applicants.
- It is usual for organisations that a period of three years has elapsed after receipt of a grant, before a further application is considered.
- If appropriate, seek a meeting with a member of staff to discuss your application.
- Ensure that all relevant documents, including estimates and accounts, reach the Trust by the requested dates.

Applicants receive clear written guidelines, helping them to assemble the information required by the trustees.

The grants committee meets regularly (at least eight times each year) and receives carefully researched reports from the Trust's staff, who present evidence from meetings, visits, documents and accounts.

Applicants usually meet staff, either virtually via Zoom, at the Trust's offices or at their own locations.

The trustees look very closely at the potential public benefit of applications, either in improving the quality of life for individuals or to enhance facilities within the local community.

They also study applicants' finances and other commitments, assessing how far these demonstrate their need for help. Sometimes, further information is required and decisions are deferred until a subsequent meeting.

## How grants are awarded

The Trust deals with all grant applications as quickly as possible and without unnecessary bureaucracy. An email, a telephone call, or even an answer-phone message, is all that is needed to commence contact.





During 2021/2022, the Trust received **98** applications for grants and the majority received awards. School clothing grants, benefitting **741** children, were also approved.

This is particularly relevant if an organisation has unrestricted reserves of more than six months operational costs.

If the recommended award is for more than £45,000, it is referred to the full board of trustees (which meets quarterly) for a final decision.

School clothing grants are approved by the grants committee, following reports from the trust's staff.

The trustees strictly observe the requirement that all requests must benefit residents of Sutton Coldfield. Only a few applications are accepted from organisations based elsewhere. These applicants must demonstrate that they are providing essential benefits not otherwise available locally. In practice, these include hospices, specialist hospital treatments and provision for people with disabilities.

To ensure that grants are only used for their approved purpose, payments are usually made directly to suppliers on presentation of invoices. For school clothing grants, the Trust gives vouchers to parents and carers that can only be spent at a specified retailer.

The trustees realise that some groups and individuals might still be unaware of the Trust's work, despite considerable local publicity. However, it is hoped that, through advertising and the Trust's informative website:

**[www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)** those who are most in need of help will easily be able to find out how to make contact.

Also, the Trust welcomes notification from members of the community and organisations, schools, GP surgeries etc, who know of people who may benefit from the Trust's assistance.

# Grants well spent

## Making sure that grants are well spent

### How the Trust evaluates the benefits:

The Trust maintains close contact with organisations to ensure that the anticipated benefits from the grant have been achieved.

For example, has the purchase of a minibus been effective in transporting the elderly to events or scout groups to camp? Has investment in supporting children with autism met the needs of both children and parents? Has investment in the local primary school outdoor education facilities provided benefit to the school?

### A formal monitoring process is also in place.

Dependent on the value of the award, this is

achieved by completion of a monitoring form at the conclusion of the project. Where necessary, further interim reports are produced.

### The criteria for formal reporting changed during the year, to enable trustees to focus on those projects delivering the greatest impact.

These reports are made available to the trustees quarterly for scrutiny. The grants manager also evaluates impact through meetings, telephone discussions and visits to grant beneficiaries. It is often easier, where appropriate, if applicants clearly set out their objectives in the application. This way outcomes can be measured more consistently.

### During 2021/2022 the following trustees were members of the grants committee:

**Keith Dudley** Chair

**Andrew Burley**

**Malcolm Cornish** until 20 May 2022

**Ranjan Hoath** until 18 May 2022

**Inge Kettner** from 9 Feb 2022

**Jayne Luckett**

**Cllr J Mosson** from 10 Aug 2022

**Dr Stephen Martin**

**Cllr D Pears** from 9 Nov 2022

**John Routh** until 1 Jan 2023





01

Covid 19 continued to impact the demand for grants. Some long-term beneficiaries struggled to recover from the impact of national lockdowns and required support to do so.

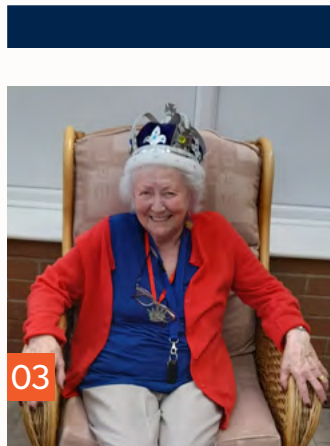
The Trust worked with organisations, by re-purposing existing grants or providing additional funding to support challenges resulting from the national lockdowns. Some project awards had their terms extended, or their focus altered to assist organisations.

**The demand for grants surpassed the availability of funds. Trustees made the decision to prioritise applications against need and the potential benefit of each application.**

A review has been undertaken to enable the grants programme to evolve in line with the outcomes identified in the recent social needs review. Forward planning is underway for the next five years.



02



03

01 Supporting education

02 Lily Mae Foundation memory box

03 Jubilee celebrations

**Whilst this year has not been directly affected by Covid-19 lockdowns, previous national lockdowns have continued to have an impact.**

In-person visits to beneficiaries recommenced following the Covid 19 lockdowns. However, a number of other monitoring methods remained in place for overseeing projects i.e. online video meetings, virtual tours and photographs that show progress and completion of projects.

# Grants awarded

---

Grants totalling **£223,720** were provided for the relief of those in need. Schools Clothing Grants reached at record levels with **£74,100** providing support to **741 children**, through **432 successful family applications**. **Personal grant demand also increased with 18 grants between £40 and £5,000** awarded to individuals and families for applications as disparate as the provision of essential domestic equipment, home repairs and educational support.

---

**“** The **relief of those in need** by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

---

## Relief of those in need

The relief of those in need has always been at the core of the Trust's purpose.

**Early in 2021, the Trust was made aware of the plight of local food banks.**

Demand was outstripping the traditional supply of food, from supermarket surplus, donations made through schools, churches and other local collection points.

A survey was conducted with our established food banks to provide a clear picture, the results were alarming. Without additional support, many food-bank users were in danger of being provided with reduced support.

Other agencies were being invited to assist users to plan a way out of food poverty. It was evident that to meet the need, ambient food needed to be purchased to close the gap between current supply and increased demand.

---





The Trust agreed to provide “cash” to purchase food to supplement established supply lines.

**Four grants were provided, totalling £76,130 to Sutton Coldfield Baptist Church and Hope Food North Birmingham CIO.**

A review of this support is planned for early 2023.



01 Hope Food - Family bag example



02 SCCT visit Hope Food



For many years, the Trust has supported local elderly residents in sheltered accommodation or retirement accommodation and other organisations with a contribution towards their festive celebrations. **This year, grants totalling £16,129 were awarded to 16 groups, benefitting around 900 individuals.** Many of these groups were, again, unable to arrange their customary celebratory meals. Instead they supported their residents and members by providing hampers or gift vouchers.



## Relief of those in need

£74,100	School Clothing Awards 2022	741 children
£30,000	Sutton Coldfield Baptist Church	To support food poverty work for 12 months**
£24,121	Personal Awards	18 Individual awards between £40 and £5,000
£20,000	Sutton Coldfield Baptist Church	To support food poverty work for 12 months*
£18,130	Hope Food North Birmingham CIO	Towards food bank costs for 12 months*
£16,500	Jacobs Well Coffee House	To fund activities for 3 years
£9,720	Advocacy Matters Limited	Towards counsellor training costs
£8,000	Hope Food North Birmingham CIO	Towards food bank costs for 12 months**
£7,020	Kidzlikedanny	Towards cost of 3 years' music therapy and room hire
£1,700	Lingard House Residents	Festive celebrations
£1,188	Oaks Residents (The)	Festive celebrations
£1,170	Jacobs Well Coffee House	Festive celebrations
£1,062	Homehall House Residents	Festive celebrations
£1,000	NS (RAF) Association - Sutton Coldfield	Festive celebrations
£972	Hargreave Close Social Group	Festive celebrations
£935	Falcon Lodge Chapel 3GF	Festive celebrations
£918	Hellaby House Sheltered Housing	Festive celebrations
£900	Tudor Court Residents	Festive celebrations
£738	Calder Drive Social Group	Festive celebrations
£666	Glovers Trust Almshouses	Festive celebrations
£630	Pakenham House Residents	Festive celebrations
£612	Kelvey House Sheltered Homes	Festive celebrations
£558	Copenhagen Mews Social Club	Festive celebrations



£540	Tanners Close Residents	Festive celebrations
£522	Park Court Residents	Festive celebrations
£504	Boldmere Methodist Church - Smilers Club	Festive celebrations
£480	Heron Court Residents	Festive celebrations
£414	Sutton Coldfield URC Widowed Group	Festive celebrations
£360	Ley Hill Tea Club	Festive celebrations
£260	Riland Court Social Group	Festive celebrations

**£223,720    Relief of those in need**

\* Tranche 1, \*\* Tranche 2



01



02

01 Festive celebrations

02 School clothing vouchers



# The advancement of education

## Let's learn

### The Trust has supported the advancement of education since the 1700s.

**During 2020 and 2021, the demand for educational grants was reduced due to national Covid lockdowns**

The Trust reviewed its support for schools / devised a **school grant scheme**.

This scheme is to run initially over a period of three years, with a dedicated budget to meet expected demand over each of the three years. It was planned to enable all eligible schools to apply in a structured way, with the Trust responding with measured, equitable grants, based on the number of pupils at each school.

The scheme was designed to support around **11 schools** each year and has been well received. During the past year, **£258,640 was awarded**, supporting projects at two secondary schools and nine primary schools. Immediately, **5,410 pupils benefited**. Many of these grants will also support future pupils for years to come.

As in previous years, it has proved difficult for schools to keep pace with the improvement to digital technology, use of which greatly benefits learning and delivery of lessons.



01 Sutton Coldfield Grammer School For Girls outdoor courts

02 Town Primary School running track



The Trust has also been able to provide funding for renewed outdoor play and sport facilities which encourage positive health and well-being. This includes a “daily mile” track at **Town Junior School** and a much-improved outdoor space for early years children at **Coppice Primary School** work completed in 2022.

£36,810	Sutton Coldfield Grammar School for Girls	Towards improvements to outdoor courts
£29,130	John Willmott School	Towards replacing school laptop computers
£25,320	Coppice Primary School	Towards improving the outdoor education and play areas
£25,200	Four Oaks Primary School	Towards an IT renewal programme
£25,140	Hollyfield Primary School	Towards conversion of staff room into an indoor/outdoor play area
£25,020	Mere Green Primary School	Towards an immersive technology suite
£22,080	Boldmere Junior School	Towards replacement and enhancement of outdoor play facilities
£21,600	Walmley Junior School	To fund replacing equipment in the IT suite
£20,200	Moor Hall Primary School	Towards upgrading IT across the school
£14,400	Town Junior School	Towards creation of a “daily mile” track
£13,740	Holland House Infant School & Nursery	Towards development of outdoor education areas

**£258,640 Advancement of education**

# The advancement of the arts, culture, heritage or science

01

## LIVE IN THE LODGE



GENEROUSLY FUNDED AND SUPPORTED BY



**The arts, in their widest sense, are supported by the Trust** and a number of Sutton Coldfield organisations have benefited from awards over many years in their provision of high quality music and entertainment for residents.

It was clear from the number of applications received this year that activities in this area were starting to recover as organisations and the community adjusted to the post-pandemic “new normal”. A number of smaller awards were made to enable organisations to re-start after the national lockdowns.

**Mubu Music Projects CIC** had some great plans for the future of their **“Live in The Lodge”** activities at the Falcon Lodge Hub. The increased funding streams that they have established since their last grant from the Trust was very encouraging. This is a great example that many initial awards leverage successful application bids from other funders. Trustees were very pleased to **award £32,000** towards two years continuation and expansion of their activities directly into this community and the project.

01 Live in the Lodge

02 Mubu Music Projects





£32,000	MUBU Music Projects CIC	Towards continuation of "Live in the Lodge" project for 2 years
£5,000	Sutton Choral Society	Towards production costs for four concerts over 2 years
£4,100	Sutton Coldfield Heritage Network	To fund three Heritage Week events
£3,500	Sutton Coldfield Trad Jazz Club	Towards a marketing strategy over 2 years
£3,000	Sutton Coldfield Community Choir	Towards replacing essential equipment and rehearsal room rent
£1,860	Our Choir	To fund start-up costs for a choir
£1,800	Sutton Coldfield Civic Society	Towards operational costs for 3 years
£1,750	Sutton Coldfield Acoustic Guitar Club	Towards equipment and marketing

**£53,010 Advancement of arts, culture, heritage or science**

# The advancement of religion

All faiths make a major contribution to the community life of Sutton Coldfield and the varied support services they offer to a wide range of residents is recognised by the trustees.

## Two churches were supported in the replacement of their central heating.

Sutton Coldfield Baptist Church and All Saints Church, Four Oaks, both received match fund grants towards their heating upgrades which were both outdated and in need of urgent repair.



01 All Saints Church, Four Oaks

02 Holy Trinity Catholic Church

Holy Trinity Catholic Church had a health and safety issue with part of their boundary wall. It was leaning and in danger of falling over, making essential work necessary. The Trust supported this by way of a match funding award of £25,260.



£25,260	Holy Trinity Catholic Church	Towards repair of the church boundary wall
£21,009	Sutton Coldfield Baptist Church	Towards central heating repairs
£12,625	All Saints Church, Four Oaks	Towards replacement central heating boilers

£58,894 Advancement of religion



# The advancement of environmental protection or improvement

**Harvest Fields Community Centre** had an ambitious project to improve their facilities. Trustees decided to support those areas that would impact on environmental improvement and **a grant of £14,660 was awarded** to fund replacement of internal lighting.



01 Harvest Fields Community Centre

£14,660	Harvest Fields Community Centre	To fund replacement of internal lighting
£5,000	White Farm Allotments	Towards tarmacking the allotment roadway and car park

**£19,660 Advancement or improvement of environmental protection**

**Sutton Coldfield is fortunate to have an expanse of open spaces, allotments and nature reserves within its boundaries.**



02 White Farm Allotments

**White Farm Allotments** applied for funding towards the resurfacing of the allotment access roads. This will improve access and make plots more accessible to those with mobility issues. **A grant of £5,000 was awarded** towards this project.

# The advancement of health or the saving of lives

**Grants were made to organisations** which provide invaluable support to the residents of Sutton Coldfield.

## Two grants were made to organisations based outside Sutton Coldfield.

Each provides services to local residents that had not been previously available locally.

**The Lily Mae Foundation** supports bereaved families after the loss of a baby. The foundation operates through a number of hospitals including Good Hope Hospital. It provides counselling services and "memory boxes" to bereaved parents and memory making kits to grandparents.

**The grant application is to support the provision of these memory boxes.**



**Birmingham Women's and Children's Hospital Charity** created an ambitious and wide-ranging peer support programme supporting the mental health of young people. The total project cost was £1,797,755. Towards this, **trustees awarded a grant of £45,000.**





CPR Counts

This small volunteer led organisation surpassed a milestone of training 1,000 residents in the use of cardio pulmonary resuscitation with the support of a previous grant. The team also now provide training in the use of defibrillators. **The Trust awarded a grant of £2,000** to cover the cost of local hall and room hire for the next three years which will be used for training sessions for this wonderful work.

01 The Lily Mae Foundation memory box

02 CPR Counts training team

£45,000	Birmingham Women's and Children's Hospital Charity	Towards a 3-year peer assisting programme assisting the mental health of young people
£15,130	Lily Mae Foundation	Towards providing memory boxes and siblings packs at Good Hope Hospital for 3 years
£15,000	Salus Fatigue Foundation	Towards funding local support for sufferers of chronic fatigue syndrome
£13,760	Birmingham Education Partnership	To provide a suicide mental health support programme in Sutton Coldfield secondary schools
£6,000	St Giles Hospice	Supplementary grant - enhanced respite care
£6,000	Love Life Again - Grief Recovery Coaching CIC	Towards grief counselling sessions for families in need
£2,000	CPR Counts	To support the delivery of basic life support courses for 3 years

**£102,890 Advancement of health or the saving of lives**



# The advancement of **citizenship** or **community development**

This year saw the late **Queen Elizabeth's Platinum Jubilee celebrations**. The Trust awarded six grants to established organisations, who were all regular recipients of **SCCT Festive Celebration Grants**. These awards supported an array of community celebrations, some reminiscent of the Queen's Coronation.

**Compass Support Services**, were the recipient of this year's largest single grant at **£85,659 towards two years' funding** of the Falcon Lodge Community Hub Project. This is an extension of a previous award in support of the Hub and will help support numerous community activities.



01 Jubilee celebrations

02 Jubilee cake

03 Jubilee celebrations



For a number of years, **Our Place** has operated a successful pupil mentoring programme, working with schools. This delivers a package that often supports the most vulnerable children. Previous match funding was coming to an end and Our Place faced a dilemma regarding continuing with their support, so they submitted a grant application after discussion with the Trust's officers. Trustees wanted the service to continue on a matched funding basis for the 2022-23 academic year, **awarding a grant of £47,965** thereby securing the service for another year.



£85,659	Compass Support Services Ltd	Towards the Falcon Lodge Community Hub project for 2 years
£47,965	Our Place Support CIC - Mentoring	Matched funding to provide mentoring into schools
£33,680	Sutton Coldfield Methodist Church Centre	Towards heating, lighting and general centre repairs
£28,010	Midland Mencap	Towards parkride operational costs for 3 years
£27,000	Successful Ageing CIC	Towards operational costs for 2 years
£2,270	Memory Café - Walmley	To fund room hire for 12 months
£250	Lingard House Residents	Jubilee celebrations
£250	Tudor Court Residents	Jubilee celebrations
£250	Hargreave Close Residents	Jubilee celebrations
£250	Heron Court Residents	Jubilee celebrations
£250	Calder Drive Residents	Jubilee celebrations
£150	Riland Court Residents	Jubilee celebrations

**£225,984 Advancement of citizenship or community development**

# The advancement of amateur sport

Traditionally an area of high support, providing grants to enhance sports facilities for the community. Moving towards providing grants that support equality, diversity and inclusion.



Five awards totalling £140,470 were made.

Two of these enabled tennis clubs to change from obsolete metal halide outdoor lamps to modern LED systems. In addition to improving sporting facilities for users, these grants offered positive environmental improvements by reducing carbon emissions and also addressed, to some extent, the rising energy bills for the beneficiaries

£45,000	Boldmere St Michael's Football Club	Towards creating a community youth zone, improved kitchen and environmental investments
£34,190	Sutton United Football Club	To fund a new multifunctional changing room block
£29,500	Streetly Lawn Tennis Club	Towards replacement LED court floodlighting
£27,000	Walmley Tennis Club	Towards upgrading court lighting to LED
£4,780	Sutton Coldfield Fencing Club	Towards replacement equipment

£140,470 Advancement of amateur sport

**An award of £45,000** was made to Boldmere **St Michael's Football Club** towards creating a community youth zone and an improved kitchen which will provide opportunities to engage with local catering apprentices. Trustees made their decision based on contribution to community.

More important than ever, trustees seek applications that meet the Trusts aspiration to support equality, diversity and inclusion in sports clubs. This was evidenced by **Sutton United Football Club** who have been given **a grant of £34,190** to build an inclusive multifunctional changing room facility.



**01** Sutton Coldfield Fencing Club

**02** Streetly Lawn Tennis Club

# The Walmley almshouses

---

**Almshouses were built by the Trust from the 1820s onwards in Sutton Coldfield town centre, Mere Green, Boldmere and Walmley and remain as relevant today as in the past. The Lingard House estate comprises eighteen flats and twenty eight bungalows which were built in phases between 1863 and 1995.**

Trustees remain committed to the ongoing improvement and modernisation of their housing stock and embarked this year on a two-year programme of replacement of all bathrooms and kitchens. Phase one of the project involved the refurbishment of twenty four properties and during the work, residents were relocated within the Lingard House Estate, thus remaining under the watchful eye of the wardens and able to continue to enjoy the benefit that life here affords them.

**During the coming year, a further twenty two properties plus the warden's flat and guest room will be updated. The trustees have appointed Logmoor Limited to undertake this £800,000 improvement, with which the residents are delighted. Additional annual preventative maintenance work will also be undertaken.**

Residents live independent lives with the support of two resident wardens who are on duty on a rota basis six days each week.

## Supporting older people in Sutton Coldfield

Overnight the warden call system is switched to an off-site emergency call provider, thus ensuring 24 hour support for the residents who appreciate their independence alongside the benefit in terms of health and well-being of the quiet, pleasant and supportive environment.

The immaculate Trust grounds are testament to the ongoing dedication and commitment of our gardener and the two wardens are both faithful to overseeing the welfare of the residents.

Their contribution to the work of the Trust is greatly appreciated. Trustees consider that social isolation is hugely detrimental to the mental health of older people. Regular social activities are held and this year the residents also celebrated the **Queen's Platinum Jubilee** with a special lunch.



**The Trust is a very long-standing member of the Almshouse Association which offers sound advice on administration and governance.**

When vacancies occur, these are advertised in community centres, doctors' surgeries, health and church centres. The trustees appoint residents who can demonstrate a need for the accommodation provided by the trust and also meet the Trust's eligibility criteria.

Information about how to apply for an almshouse can be found on the Trust's website, [www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)

Dr. Francis Murray continued as chairman of the Almshouse Committee during 2021/22, reflecting his ongoing interest in the provision of almshouses and his support for older people in the community.

The legal definition of an almshouse was determined by the Charity Commission four years ago as

**"A unit of residential accommodation (usually a house or flat) which belongs to a charity, is provided exclusively to meet the charity's purpose (for example the relief of need or infirmity) and is occupied or is available for occupation under a licence by a qualified beneficiary".**

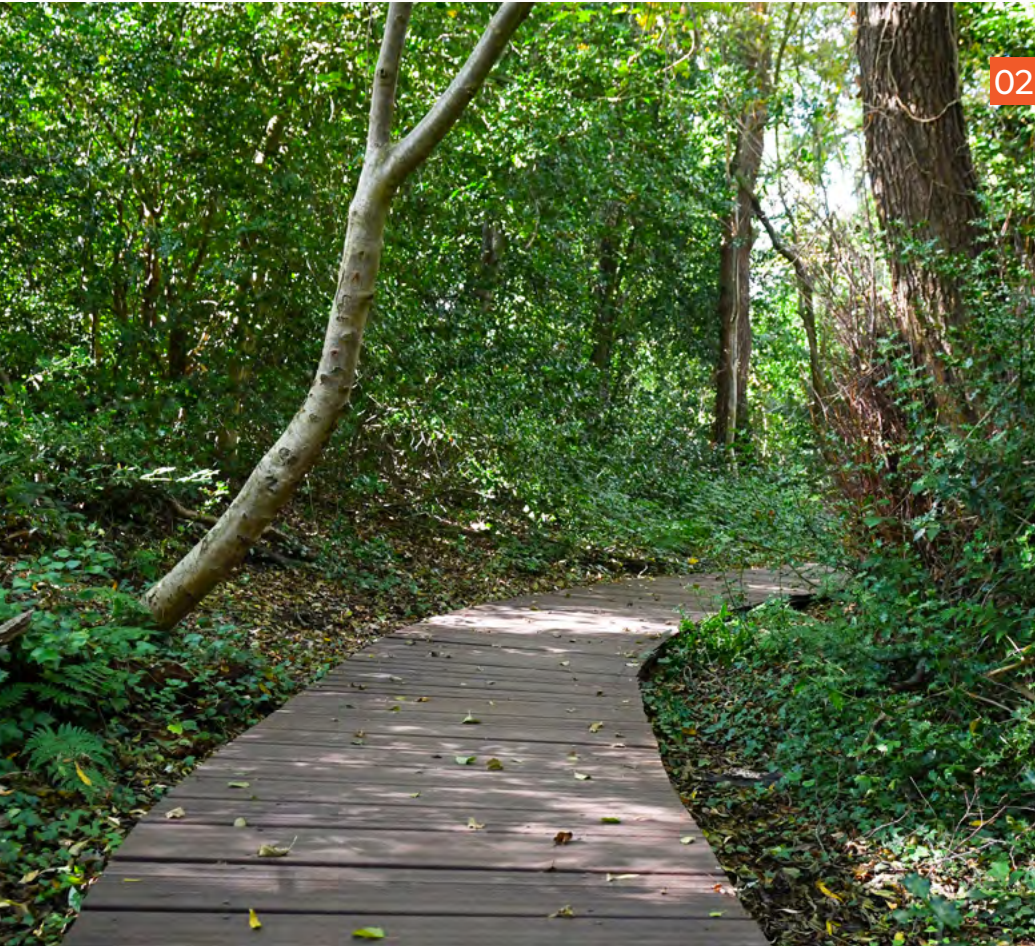


**During 2021/2022** the following trustees were members of the almshouse committee:

**Dr Francis Murray** Chair  
**Andrew Burley**  
until 9 Feb 2022  
**Malcolm Cornish**  
until 20 May 2022  
**Cllr Diane Donaldson**  
**Keith Dudley**

**Inge Kettner**  
from 9 Feb 2022  
**Jayne Luckett**  
**Amarjit Singh**  
from 10 Nov 2021  
until 25 Oct 2022









01 - 04 Hill Hook Nature Reserve

05 - 08 Chester Road Baptist Church, Cross Roads Cafe

# How the Trust is governed

---

The board comprises twelve (minimum) to sixteen (maximum) trustees in total, made up of **eight to twelve co-opted trustees**, who are appointed for terms of five years, and **four nominated trustees**, who are put forward by Birmingham City Council and Royal Sutton Coldfield Town Council for terms of four years.

Trustees may serve a maximum of three terms following which at least 12 months must expire before reappointment. The chairman of the board is appointed by the trustees and serves for a period of three years.

## The board of trustees

The board seeks trustees to diversify and balance the breadth of qualities, background, skills and experience required for delivering the Trust's charitable and strategic objectives. That expertise has included medicine, law, property, industry, faith, education, engineering, human resources, science, sheltered housing, town planning, marketing, accountancy and local government. During the year ahead, a programme of trustee recruitment will seek experience related to HR, inter-faith/community, inclusion, technology and digital communication, whilst remaining open to potential trustees with any other experience that may benefit the Trust.

An induction process helps trustees to understand their responsibilities and the work of the Trust. Trustees have a two-yearly review with the chair; new trustees have a review in their first year.

**The board of trustees is responsible for all of the Trust's activities and meets quarterly to receive reports, make decisions, and determine strategy.**

A strategy day is held at least every two years, supplemented by regular reports on progress against agreed actions. The board identifies and manages any risks to ensure the efficient and safe undertaking of its responsibilities.



The board of trustees oversee the financial health of the Trust, ensuring that management of its investments and accounts are robust, that effective controls are in place and that sufficient resources are available to meet the demands of the almshouse and grant-making programmes, as the two core purposes of the Trust.

## Committees

**Every trustee is a member of one or more of the following committees:**

- Almshouse committee
- Grants committee
- Finance committee
- Property committee

In addition the Trust has sub-committees for remuneration and risk management.

Whilst each committee has an approved membership, all trustees may attend any committee, with access to agendas and papers through an on-line trustee portal. Advisors join committees to provide specialist guidance. Working groups may be set up for specific purposes.

Over the past year, these have included a social needs review group, a strategy working group and a grants strategy working group.



The working groups, and a strategy day in March 2022, informed the production of the **SCCT five year plan** (looking forward to 2028), with a vision, mission and five aims to set the direction for the next five years.

## Review of governance and compliance

An extensive review of governance and compliance was undertaken three years ago, with many action points already addressed. This review was refreshed last year following the publication of the revised code late in 2020 with all actions in progress by November 2022. This has included actions relating to equality, diversity and inclusion (EDI). Trustees have also made EDI a cross-cutting priority throughout the **SCCT five year plan**. Progress against the actions is regularly reported to the board of trustees.

# The future

Strategic and governance reviews have supported clarity of planning to enhance charitable benefit at a time of continued and increasing adversity and uncertainty.

The Trust will continue to work collaboratively with local stakeholders, including the NHS and Town Council to build an ongoing understanding of changing needs in the Royal Town during a time of extensive and escalating hardship.

Trustees will explore how the Trust may improve its environmental impact.

**The SCCT five year plan sets out investment principles agreed by trustees, in preparation for anticipated financial proceeds from land sales within the Langley Sustainable Urban Extension.**

This includes a review of housing needs to explore potential re-purposing of existing land and property, potentially for a more diverse range of residents.

**SCCT staff and trustees will work through the five aims to form long-term delivery plans that maintain longevity of the Trust and enhance its support for residents of Sutton Coldfield.**

## FIVE AIMS



# 5 FIVE YEAR PLAN

**Looking forward to 2028**

**Vision  
Mission  
Values**  
**SCCT**  
**Sutton Coldfield Charitable Trust**

The SCCT five year plan sets the direction up to 2028 which is a **500 year milestone** in the history of the Trust and the Royal Town.

The full plan is available on the Trust's website.

## **Embedded priority**

Equality, diversity and inclusion will be part of the fabric of **SCCT** and all that we do

## **Regular theme**

Learning how we may make a positive environmental contribution

# Financial review

---

**The Trust ranks as one of Britain's larger grant making charities in terms of its property, financial assets and annual income. It does not actively raise funds from the public.**

Over hundreds of years, the Trust accumulated land and property through bequests and enclosure awards. A considerable proportion of land has been sold over the years for building development and the Trust was able to invest the proceeds by spreading its assets across a wide range of investments, including commercial property, equities and fixed interest funds. These investments are managed carefully and regularly reviewed to provide capital growth and a secure income.

Although the Trust has significant holdings of property in the Royal Town of Sutton Coldfield, it has important property investments elsewhere in, for example, Kidderminster, Stourbridge, Worcester and in Herefordshire, where it owns an historic farmhouse and land.

Properties and land account for 41% of the Trust's assets. Investments in property bonds, fixed interest, UK and overseas investments, accumulation shares,

## Expenditure

**How the Trust spends its income to 30 September 2022**

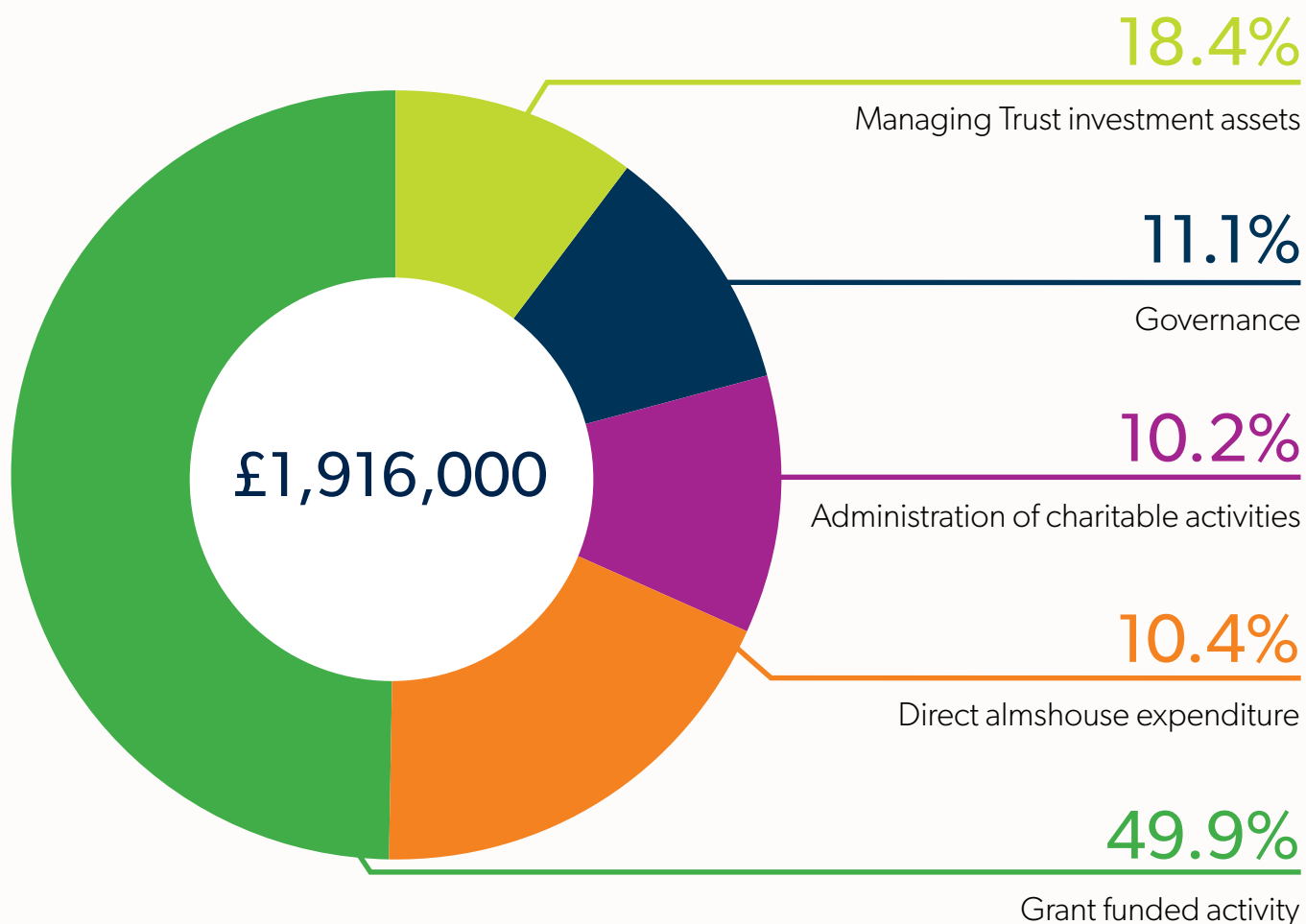
and alternatives account for 56% leaving 3% of the Trust's assets invested in bank deposits, awaiting reinvestment.

The endowment fund represents capital funds which are not available for distribution but which generate income for the Trust's objectives.

The trustees periodically review the level of their available charitable fund reserves. They retain funds only to the extent considered necessary to ensure that adequate money is available to cover contingencies (for example, major repairs, improvement or rebuilding of the Trust's properties, including almshouses). The level of these reserves should not drop below £750,000, other than in exceptional circumstances.

The charitable fund at the end of September 2022 amounted to £7,685,000, which the trustees believe is acceptable given the Trust's foreseeable commitments and the possible volatility of investment income. Whenever reserves appear to be accumulating, the trustees seek to identify and fund larger special projects that bring maximum benefit to local residents.





**Other areas which may benefit from special assistance are kept under constant review and the Trust is also committed to major on-going expenditure to maintain and improve the almshouses and residents' facilities.**

### Finance committee

meets at least four times a year and has responsibility for the management of the Trust's financial assets, long-term funds and scrutiny of its operating funds, revenues and expenses.

**During 2021/2022, the following trustees were members of the finance committee:**

**Neil Andrews** Chair  
**Andrew Burley**  
until 9 Feb 2022

**Keith Dudley**  
**Dr Francis Murray**

**Inge Kettner**  
from 9 Feb 2022  
**Andrew Morris**  
**John Routh**  
until 1 Jan 2023  
**Cllr Simon Ward**

### Property committee

also meets at least four times a year. The committee receives reports on property issues and is able to make decisions on behalf of the board of trustees, although the most significant matters (e.g. major sales or purchases) are always placed before the board for consideration.

**During 2021/2022, the following trustees were members of the property committee:**

**Andrew Burley** Chair  
**Neil Andrews**  
**Cllr Diane Donaldson**  
**Keith Dudley**  
**Inge Kettner**

**Dr Stephen Martin**  
**Andrew Morris**  
**Amarjit Singh**  
from 18 May 2022  
until 25 Oct 2022

### Risk management sub-committee

reports to the finance committee and makes recommendations on the maintenance of efficient processes for the identification and management of risk.

**During 2021/2022, the following trustees were members of the risk management sub-committee:**

**Neil Andrews** Chair  
**Andrew Burley**

**Keith Dudley**  
**Inge Kettner**  
from 9 Feb 2022

### Remuneration sub-committee

also reports to the finance committee and meets at least once a year to consider all matters concerning the remuneration of the Trust's staff.

**During 2021/2022, the following trustees were members of the remuneration sub-committee:**

**Neil Andrews** Chair  
**Andrew Burley**  
until 9 Feb 2022  
**Keith Dudley**

**Inge Kettner**  
from 9 Feb 2022  
**Andrew Morris**  
**Dr Stephen Martin**

## Advisors to the Trust

---

### **Solicitors**

#### **Gowling WLG (UK) LLP**

Two Snowhill,  
Birmingham B4 6WR

### **Property Managers**

#### **Johnson Fellows LLP**

Charter House,  
163 Newhall Street,  
Birmingham B3 1SW

#### **Nick Russell Associates**

Lavender Cottage,  
Lucton,  
Leominster,  
Herefordshire HR6 9PH

#### **EOS Surveyors Ltd**

Mulberry House,  
46-48 Mere Green Road,  
Sutton Coldfield B75 5BT

### **Auditors**

#### **Sayer Vincent LLP**

Invicta House,  
108-114 Golden Lane,  
London EC1Y 0TI

### **Insurance Brokers**

#### **Endsleigh Insurance (Brokers) Ltd**

Shurdington Road,  
Cheltenham,  
Gloucestershire GL51 4UE

### **Investment Fund Managers**

#### **Rathbone Investment Management Ltd**

8 Finsbury Circus,  
London EC2M 7AZ

#### **CCLA Investment Management**

Senator House,  
85 Queen Victoria St,  
London EC4V 4ET

### **Investment Consultants**

#### **Stanhope Consulting LLP**

35 Portman Square,  
London W1H 6LR

### **Bankers**

#### **HSBC Bank plc**

67 The Parade,  
Sutton Coldfield B72 1PD

# Statement of financial activities

## For the year ended 30 September 2022

### Income from

#### *Investments:*

Income from investment properties

Income from investments

Short term deposit interest

### Charitable activities

#### Total Income

### Expenditure

#### *Expenditure on raising funds:*

Investment property expenses

Investment management costs

#### Total cost of raising funds

#### *Expenditure on charitable activities:*

Cost of running Almshouses

Grant funding (including support costs)

Community purposes

Individual educational and personal

School clothing

#### Total charitable activities

#### Total Expenditure

Unrestricted Funds 2022 £000s	Endowment Fund 2022 £000s	Total Funds 2022 £000s	Total Funds 2021 RE-STATED £000s
1,006	–	1,006	506
1,111	–	1,111	1,023
11	–	11	–
2,128	–	2,128	1,529
216	–	216	227
2,344	–	2,344	1,756
196	–	196	352
20	137	157	161
216	137	353	513
335	48	383	621
1,029	–	1,029	980
38	–	38	20
113	–	113	103
1,515	48	1,563	1,724
1,731	185	1,916	2,237



# Statement of financial activities

## For the year ended 30 September 2022

### Net (expenditure) before gains or losses on investments

Gains on investment assets

### Net income and net movement in funds

Trust fund balances brought forward at 1 October  
RE-STATED

### Fund balances carried forward at 30 September

Unrestricted Funds 2022 £000s	Endowment Fund 2022 £000s	Total Funds 2022 £000s	Total Funds 2021 £000s
613	(185)	428	(481)
(452)	(2,745)	(3,197)	11,016
161	(2,930)	(2,769)	10,535
8,206	66,644	74,850	64,315
8,367	63,714	72,081	74,850

The incoming resources, resources expended and resulting net movement in funds arise from the Trust's continuing operations.

The Trust has no recognised gains or losses other than the net movement in funds for the year or preceding year.



The summary financial statements on pages 45, 46 & 47 are a summary of information extracted from the audited trustees' report and financial statements for the year ended 30 September 2022.

The full set of financial statements and external auditor's report are available at

**[www.suttoncharitableTrust.com](http://www.suttoncharitableTrust.com)**

# Balance sheet

**30 September 2022**

	2022 £000s	£000s	2021 RE-STATED £000s	£000s
<b>Fixed assets:</b>				
Tangible assets	1,046		640	
Investment properties	25,586		33,330	
Investments	36,676		41,927	
<i>Total fixed assets</i>		63,308		75,897
Debtors: Amounts falling due after more than one year		8,735		–
<b>Current assets:</b>				
Debtors	320		167	
Cash at bank and in hand	1,303		499	
<i>Total current assets</i>		1,623		666
<b>Liabilities:</b>				
Creditors: Amounts falling due within one year	(1,436)		(1,514)	
<i>Net current assets/(liabilities)</i>		187		(848)
<i>Total assets less current liabilities</i>		72,230		75,049
Creditors: Amounts falling due after more than one year		(149)		(199)
<b>Total net assets</b>		72,081		74,850
<b>The funds of the Trust:</b>				
Endowment fund:		63,714		66,644
Unrestricted funds:				
Charitable fund	7,685		4,808	
Extraordinary repair fund	640		3,109	
Cyclical maintenance fund	–		289	
Environment management fund	42		–	
<i>Total unrestricted funds</i>		8,367		8,206
<b>Total Trust funds</b>		72,081		74,850



01 SCCT visit NBC Gymnastics

02 Chester Road Baptist Church

02 Chester Road Baptist Church, Cross Roads Cafe





**Sutton Coldfield Charitable Trust**

To contact the Trust, write or call us at:

The chief executive

**Sutton Coldfield Charitable Trust**

Lingard House

Fox Hollies Road

Sutton Coldfield B76 2RJ

**Email.** [info@suttoncharitabletrust.org](mailto:info@suttoncharitabletrust.org)

**Tel.** 0121 794 0970

You will also find further information on our website:

**[www.suttoncoldfieldcharitabletrust.com](http://www.suttoncoldfieldcharitabletrust.com)**

**Registered Charity** in England and Wales No. 218627

Designed & published by **UC4** Problem solvers. Creative thinkers. Digital innovators.

**[www.uc4.co.uk](http://www.uc4.co.uk)**