



Sutton Coldfield Charitable Trust

**2020
2021**

ANNUAL REVIEW

Enhancing the quality of life in the community

www.suttoncoldfieldcharitabletrust.com

SUPPORTING THE COMMUNITY

The relief of need/Individuals

Advancement of Education

Arts/Culture/Heritage/Science

Religion

Health/Saving of Lives

Citizenship/Community Development

Amateur Sport

Protection of the Environment



Sutton Coldfield Charitable Trust

Registered in England and Wales No. 218627

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ABOUT THE TRUST

Sutton Coldfield Charitable Trust aims to alleviate hardship and improve the quality of life for residents of the Royal Town of Sutton Coldfield through the provision of housing for older people of limited means and by making awards to meet the needs of individuals and community organisations.

The Trust's origins can be traced back to Tudor times. Throughout a long history, it has improved the lives of generations of people in Sutton Coldfield, particularly those in the greatest need. It has sustained its core priority to alleviate suffering, while redefining and extending its benefits to reflect changing times.

Historical Timeline

1528

Bishop Vesey, of Sutton Coldfield, persuaded Henry VIII to grant a Charter in 1528 establishing a Warden and Society (Corporation) to govern the Town. The Corporation was obliged to use rental and other income to provide poor relief and improve the locality.

1707

Thomas Jesson, a local merchant, left land and money to provide apprenticeships for boys and to distribute bread to Sutton's poor. This Charity was administered by the Corporation and it was later absorbed into Municipal Charities which ultimately became the Trust as it is today.

1825

After a long and famous legal action, the Corporation's charities were reorganised and enriched by lands acquired in the 1825 Enclosure Award. From this time, Almshouses were built and the Trust provided elementary schools (including teaching and uniforms) for Sutton's children. Practical necessities such as coal, blankets and boots were widely distributed. In pre-welfare state days, the charities financed nursing and medical care for needy people and made grants to widows.

Board of Trustees

Andrew Burley
(Chairman)

Keith Dudley
(Vice Chairman)

Neil Andrews

Christine Brown
(until 12 May 2021)

Malcolm Cornish*

Cllr Diane Donaldson*

Carole Hancox
(until 24 April 2021)

Ranjan Hoath

Inge Kettner

Jayne Luckett

Dr Stephen Martin

Andrew Morris

Cllr Jane Mosson*

Dr Francis Murray

John Routh

Amarjit Singh
(from 11 August 2021)

Cllr Simon Ward**

**Trustees nominated by
Birmingham City Council*

***Trustee nominated by Royal
Sutton Coldfield Town Council*

Administration

Tina Swani MBA FCIM
Chief Executive

Pam Johnston MBE JP
Almshouse Manager

Alison Trenfield
ACMA CGMA
Financial Controller
(until 31 May 2021)

Robert Semple ACMA
Financial Controller
(from 11 May 2021)

Claire Arrowsmith FCCA
Assistant Accountant
(from 5 October 2021)

David Cole ACIB
Grants Manager

Helen Kimmet LLB (Hons)
Administration Manager

Donna Gibson
Administrator

Contact

Write to: The Chief Executive, Sutton Coldfield Charitable Trust, Lingard House, Fox Hollies Road, Sutton Coldfield B76 2RJ

Telephone: 0121 794 0970 **Email:** info@suttoncharitabletrust.org More detailed information about the Trust, including details of how to apply for a grant or an Almshouse, can be found on its website www.suttoncoldfieldcharitabletrust.com

1886

The Town became a Borough and the Trust took over the Corporation and various related charities within one body. This operated closely alongside the Council and was administered by the Town Clerks. New Almshouses were built, including two in the 1890s from a bequest by Frances Lingard.

1974

At the time Sutton Coldfield became part of Birmingham, the independence of the Trust was safeguarded, ensuring the continuing provision of benefits for individuals and organisations within the former Borough boundaries. Although the separate historic charities have been consolidated into one charity, the Trustees' fundamental aims and priorities are still very similar to those pursued by Bishop Vesey and his successors over nearly five centuries.

2012

The name of the organisation was changed to Sutton Coldfield Charitable Trust to more appropriately reflect the Trust's role within the town as an independent charity.



The Trust has a heritage traced back to almost 500 years.

Having constantly adjusted to changing times over the centuries, this year in particular, has been one of systemic change driven by existing and emerging needs of Sutton Coldfield residents and, notably, those relating to the pandemic.



Andrew Burley
Chairman

CHAIRMAN'S STATEMENT

This annual report covers the twelve months to 30 September 2021 being a year in which we experienced an extended winter lockdown where those in the greatest need have been hardest hit. It has been a privilege to serve the Trust as Chairman and although my 3 year term shortly comes to an end, I look forward to continuing as a Trustee. I am grateful for everyone's efforts that have equipped us for these extraordinary times.



We reviewed and amended our Constitutional Scheme to strengthen the prominence of grant making within our charitable objectives, alongside the provision of Almshouses. The range of grant applications received over the year reflects the gravity of need yet also provides some optimism for the future, as demonstrated by the consideration in those applications to community recovery, sustainability and future resilience.

The Social Needs Review of Sutton Coldfield, conducted on our behalf by the University of Birmingham¹, will guide our long-term strategic decisions and plans. We recognise that the outcome of the Review will be of interest to the wider community and statutory agencies and, therefore, we aim to hold dissemination events from Spring 2022.

In order to gain deeper understanding of the wider needs of Sutton Coldfield's diverse population, we have initiated an in-house Equality, Diversity and Inclusion Development Programme. This will give us greater awareness of the outcomes of the Social Needs Review that relate to all underrepresented groups and will enable us to more clearly recognise and address barriers to equality.

I thank all our staff and Trustees for their exceptional effort and commitment over the year. Staff, led by our Chief Executive, Tina Swani, have responded deftly to local needs and crises. They have administered our property portfolio, advanced digital communication and worked closely with Trustees to shape more effective governance arrangements, from improved board reporting to revised terms of reference of Committees. This is in addition to the transformation and planning required to maintain charity business and keep staff and Almshouse residents safe during the ongoing pandemic.

Our Lingard House Almshouse residents have welcomed the opening up of social areas, albeit at safe distance. It was a pleasure to join them at the Tea Parties to commemorate the

75th Anniversary of the Almshouse Association.

For so many, this followed a long and detrimental period of isolation. I thank all staff involved in creating a safe, supported and pleasant living environment for our residents during this difficult time, and particularly, our wardens, gardener and residents themselves for maintaining a crucial sense of community in adversity.

I wish to express my gratitude to two Trustees who stepped down during the year. Firstly, to **Carole Hancox** after fifteen years on the Board including the roles of Chair of the Board of Trustees and Chair of the Almshouse Committee. Secondly, my thanks go to **Christine Brown** who was instrumental in supporting the tender process to appoint a company to work with us on developing the Trust's Marketing & Communications strategy, as we work towards the big decisions relating to our future long term plans and engaging our stakeholders in that process.

It is a pleasure to welcome Amarjit Singh who joined as Trustee in August, as Carole's successor, bringing Housing expertise to the Board.

Following fifteen years' exemplary service as the Trust's Financial Controller, we all wish Alison Trenfield a happy retirement and welcome her successor, Rob Semple.

Andrew Burley
Chairman



01 Lingard House

02 Alison Trenfield

03 Almshouse Association 75th Anniversary cake

¹ The contract novated from University of Birmingham to University of Nottingham on 1st December 2021

CHIEF EXECUTIVE'S 2020/2021 REPORT

It has been a great privilege to serve the children and adults of Sutton Coldfield during what was possibly the most testing and distressing year in memory for so many.



01

01 Tina Swani MBA FCIM, Chief Executive

Conversely, I have experienced the monumental effect that kindness and consideration has had on wellbeing and, indeed, survival in these difficult times.

I am humbled and in awe of how hard our staff have worked to set up new systems of working and given outstanding attention to launching emergency grants and other projects in response to those most critically affected by the pandemic.

Our Trustees and staff have closely worked together to scrutinise and dynamise governance processes to retain rigour whilst enabling freedom for responsive action.

As such, our grants programme has been extensive. I am pleased to report that the Trust has awarded **grants totalling £1,092,384 during the past year including £73,700 in school clothing grants.**

The following examples demonstrate the impact of a few of our awards: More schoolchildren from **24 schools** now have access to home learning devices; additional mentoring is in place to support their mental health. Mobility- and eco-friendly boardwalks in local woodland mean more people can enjoy open spaces. A hospice home-respite scheme supports carers of loved ones with life-limiting illness.

Almost 50% more local families in poverty have had grants to buy school clothing; and apprenticeships continue to be available to young people who have experienced a traumatic start in life.

I enjoyed listening to our Almshouse residents about the difference it has made to have our wardens' daily calls and how uplifting everyone finds the spectacular grounds and garden displays, only made possible by the meticulous attention of the Trust's gardener. Whilst many are delighted that social areas and activities at Lingard House are opening up, some have described the separation from friends, families and neighbours during Lockdown as devastating. We aim to ensure their voice helps to shape plans and thinking as we learn to live with Covid and its ongoing impact.

Over the next 3-4 years, the rolling maintenance programme will include over £1m for Almshouse refurbishments to upgrade and maintain excellent standards of high quality homes for our residents.

The income for grants and Almshouses is generated from the Trust's vast and diverse portfolio of assets and investments, including commercial properties and agricultural land.

Over 83 acres of this land falls within the Langley Sustainable Urban Extension area, allocated for the development of around 5,000 homes, with land sales anticipated to progress over the 5-10 years ahead.



02 Lingard House in 'Bloom'

03 Enjoying the Lingard House Tea party

Having seen a full year through as Chief Executive, I thank our staff, Trustees and advisors for the intensity of time and expertise required to manage the Trust's assets.

I am pleased to report the total value of the Trust's assets have increased by £10,534,963, totalling **£74,850,498**, most of which is permanent endowment, meaning that it may only be retained or reinvested as assets, but from which income is generated for our charitable purposes. However, the £481,873 operating loss followed a challenging year that, nevertheless, did not deter grant making, nor maintenance of properties to high standards.

In 2020, the Trust took the decision to improve woodland conservation at Manorial Wood, following specialist forestry advice to harvest just over 10 acres of single species Corsican pine and replant with a greater number of English broadleaf trees. This will greatly enhance biodiversity, meaning a wider variety of plants, wildlife and environmental preservation, for generations to come.

The Trust's staff actively engage in local forums and networks, working together with others to address need, maintain standards and best practice, find solutions to health and social inequalities, and contribute to sustainable planning and improvements in the Royal Town. During the year I joined the Town Centre Regeneration Partnership and, more recently, the Sutton Coldfield Wellbeing Partnership.

Collaboration is vital as we move towards publication of the final report and recommendations of the Social Needs Review of Sutton Coldfield, conducted on our behalf by University of Birmingham. The report outcomes will influence the Trust's strategic plans going forward, and we are aware that others in Sutton Coldfield will also be keen to assess their role in relation to the findings. We aim to strengthen our impact and understanding of what local people want and need through improved marketing and communications and by learning how to champion equality, diversity and inclusion in the most helpful and effective way.

I have summarised just a few of the ways the Trust has lived up to its origins set in the Royal Charter of 1528 in using rental and other income to meet need and improve the locality.

I conclude this section of my report with deep pride and gratitude for all that everyone has achieved as we continue to adapt to a changing future.

We recognise that agility in crisis will be an ongoing theme in an era of new contagions, inequality, climate change, energy shortfalls and resource shortages.

Anticipated financial returns from land sales over the next decade will require major decisions to be made well ahead of that time. Therefore, the progression of a clear long-term vision and direction will be a particular focus for the year ahead.

The foundations and partnerships formed over past and present will be a strong basis from which to build our long-term plans for the future and continue to meet current and pressing need. Thank you to everyone for the immeasurable difference we have been able to make in Sutton Coldfield together.

Tina Swani MBA FCIM
Chief Executive



HOW TO MAKE A GRANT APPLICATION

In the year 2020/2021, Sutton Coldfield Charitable Trust awarded grants to individuals and organisations amounting to £1,092,384.

How to Make a Grant Application

- Contact the Trust, either by letter, email, the website, or by telephone.
- Outline your needs and request a copy of the Trust's guidelines for applicants.
- It is usual for organisations that a period of three years has elapsed after receipt of a grant, before a further application is considered.
- If appropriate, seek a meeting with a member of staff to discuss your application.
- Ensure that all relevant documents, including estimates and accounts, reach the Trust by the requested dates.

How Grants are Awarded

The Trust deals with all grant applications as quickly as possible and without unnecessary bureaucracy. An email, a telephone call, or even an answer-phone message, is all that is needed to commence contact.

Applicants receive clear written guidelines, helping them to assemble the information required by the Trustees. The Grants Committee meets regularly (at least eight times each year)

and receives carefully researched reports from the Trust's staff, who present evidence from visits, documents and accounts. Applicants usually meet staff, either at the Trust's offices or at their own locations. In recent times video meetings have been used as an alternative.

The Trustees look very closely at the potential public benefit of applications, either in improving the quality of life for individuals or to enhance facilities within the local community.

They also study applicants' finances and other commitments, assessing how far these demonstrate their need for help. Sometimes, further information is required and decisions are deferred until a subsequent meeting. This is particularly relevant if an organisation has unrestricted reserves of more than six months operational costs.

If the recommended award is for more than £45,000, it is referred to the full Board of Trustees (which meets quarterly) for a final decision. School Clothing Grants are approved by the Grants Committee, following reports from the Trust's staff.

The Trustees strictly observe the requirement

that all requests must benefit residents of Sutton Coldfield. Only a few applications are accepted from organisations based elsewhere. These applicants must demonstrate that they are providing essential benefits not otherwise available locally. In practice, these include hospices, specialist hospital treatments and provision for people with disabilities.

To ensure that grants are only used for their approved purpose, payments are usually made directly to suppliers on presentation of invoices. For School Clothing Grants, the Trust gives vouchers to parents and carers that can only be spent at a specified retailer.

The Trustees realise that some groups and individuals might still be unaware of the Trust's work, despite considerable local publicity. However, it is hoped that, through advertising and the Trust's informative website www.suttoncoldfieldcharitabletrust.com those who are most in need of help will easily be able to find out how to make contact. Also, the Trust welcomes notification from members of the community and organisations, schools, GP surgeries etc, who know of people who may benefit from the Trust's assistance.



“ During 2020/2021, the Trust received **94** applications for grants and the majority received awards. School Clothing Grants, benefitting **737** children, were also approved.

GRANTS WELL SPENT

Making sure that grants are well spent

How the Trust evaluates the benefits:

The Trust maintains close contact with organisations to ensure that the anticipated benefits from the grant have been achieved. For example, has the purchase of a minibus been effective in transporting the elderly to events or scout groups to camp? Has investment in supporting children with autism met the needs of both children and parents? Has investment in the local primary school IT suite been of benefit to the school and other community groups?

A formal monitoring process is also in place.

Dependent on the value of the award, this is achieved by completion of a Monitoring Form at the conclusion of the project, with interim reports if necessary.

These reports are made available to the Trustees quarterly for scrutiny. Trust officers also evaluate impact through meetings, telephone discussions and visits to grant beneficiaries.

During the year, SCCT Trustees received 36 written reports from beneficiaries. These documents provided a good understanding of the impact that awards have made.

Covid 19 Lockdowns restricted visits by the Trust. However, with great use of video meetings, effective monitoring was undertaken by the Grants Manager.

Covid 19 changed the way in which the Trust makes and monitors grant making. Continuing the Emergency Grants Programme started in 2020, a further five such grants were awarded during the year. These were made to support existing grant beneficiaries through the impact of Lockdowns and adapting to the changing demands for their services.

The programme was finalised during the year, but Trustees remained vigilant and accepting of applications outside of its usual grant making. In addition, Trustees launched a support package to provide school children with portable computers to aid their home schooling, full details can be found on page 15.



During 2020/2021 the following Trustees were members of the Grants Committee:

Andrew Burley
(Chairman until 21 October 2020)

Christine Brown
(until 12 May 2021)

Malcolm Cornish

Keith Dudley
(Chairman from 21 October 2020)

Carole Hancox
(until 24 April 2021)

Ranjan Hoath

Inge Kettner
Jayne Luckett
Dr Stephen Martin
John Routh



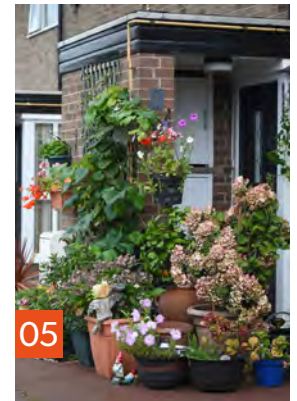
02



03



04



05

- 01 Hill Hook Nature Reserve - Boardwalk
- 02 Almshouses
- 03 Lingard House Tea Party
- 04 Deanery C.E. Primary School
- 05 Almshouses

GRANTS AWARDED

Relief of those in need

Help totalling **£73,700** was provided to **737 children** towards the cost of school clothing. This amount is almost double that provided in the previous year and indicative of the real need in the community. Twelve Sutton Coldfield residents received individual grants totalling **£10,998** for items as diverse as the provision of essential domestic equipment, home repairs, student sponsorship and educational support.

“ The **relief of those in need** by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.



01

01 School clothing vouchers

The relief of those in need has always been at the core of the Trust's purpose.

The Future Melting Pot CIC



This **Sutton Coldfield based organisation** is experienced in acting as a bridge between young people, the public sector, businesses, charities and other organisations. They aim to provide a voice for marginalised communities and disengaged young people, and help make positive connections. They encourage communities and institutions to talk to each other, and seek out opportunities to collaborate.

With the introduction of the Government's Kickstart Scheme and opportunities in Sutton Coldfield for improving employment, an application was submitted and approved. The objective is to further support 16 to 24 year olds on Universal Credit into work by providing them with the skills and experience required to move into newly created jobs.



02 Jericho Apprentices

Jericho

This grant complements the continuing work undertaken by **The Jericho Foundation** on behalf of the Trust in recent years to establish an Apprenticeship Scheme. This scheme has now entered its fourth year after a short suspension due to Covid 19 Lockdowns.



For many years the Trust has supported local residents in sheltered or retirement accommodation with a contribution towards their Festive Celebrations

This year, 21 groups were awarded grants totalling £14,171.

Many groups were unable to arrange their customary celebratory meals. Instead, residents and members were supported by providing Hampers or Gift Vouchers.



03

03 Christmas festivities

£32,810	The Future Melting Pot CIC	Towards funding a 12-month EmployAbility Project for young people in Sutton Coldfield
£1,500	Lingard House Residents	Festive Celebrations
£1,152	NS (RAF) Association - Sutton Coldfield	Festive Celebrations
£990	Jacobs Well Coffee House	Festive Celebrations
£960	Falcon Lodge Chapel 3GF	Festive Celebrations
£900	Hellaby House Sheltered Housing	Festive Celebrations
£846	Hargreave Close Social Group	Festive Celebrations
£702	Calder Drive Social Group	Festive Celebrations
£650	Tudor Court Residents	Festive Celebrations
£648	Pakenham House Social Club	Festive Celebrations
£630	Glovers Trust Almshouses	Festive Celebrations
£594	Park Court Residents	Festive Celebrations
£576	Sutton Coldfield URC Widowed Group	Festive Celebrations
£540	Emmanuel Evergreens	Festive Celebrations
£540	Tanners Close Residents	Festive Celebrations
£540	Copenhagen Mews Social Club	Festive Celebrations
£504	Boldmere Methodist Church - Smilers Club	Festive Celebrations
£486	Heron Court Residents Association	Festive Celebrations
£480	Hellaby & Ansty Courts Sheltered Housing	Festive Celebrations
£435	Riland Court Social Group	Festive Celebrations
£300	Sacred Heart S.V.P. Luncheon Club	Festive Celebrations
£198	Ley Hill Tea Club	Festive Celebrations

£46,981 Relief of those in need - organisations

THE ADVANCEMENT OF EDUCATION

Let’s learn

The Trust has supported the furtherance of education since the 1700s.

Despite the challenges of school closures due to Covid Lockdowns, many schools pressed ahead with their plans to improve facilities. **Six Primary schools applied and were successful with their applications.**

The Trust supported provision of improved Information Technology and Communication equipment and also provided grants towards Outdoor Learning Environments. Funding towards these spaces have again been a popular request to meet the demands of the Early years foundation stage (EYFS) statutory framework.

In addition, Trustees launched a Primary Schools Home Learning Project in Autumn 2020, detailed on Page 15.

Deanery C. of E. Primary School was pleased to open its new outdoor Early Years Areas.



01 Deanery C. of E. Primary School



The Trust has previously funded the national charity **Spurgeons Children’s Charity** to support their work at Holland House Children’s Centre. This time, the grant provided “Language through Play” resources.

£89,893	2020 Home Learning Project	To fund pupil IT devices at Primary Schools
£45,000	New Oscott Primary School	Towards new SMART board installation
£45,000	Whitehouse Common Primary School	Towards IT improvements across the school
£45,000	Little Sutton Primary School	Towards IT improvements across the school
£45,000	Wylde Green Primary School	Towards provision of an improved outdoor space for Early Years children and parents
£45,000	Boldmere Infants and Nursery School	Towards improvement of Outdoor Early Years Areas
£45,000	Deanery Primary School	Towards improvement of Outdoor Early Years Areas
£5,000	Spurgeons Children's Charity	Towards providing Language through Play resources for two years

HOME LEARNING PROJECT

Covid-19 related Lockdowns disrupted many areas of society, impacting schools even after National Lockdowns eased.

In Autumn 2020, the Government announced an initiative to support schools to provide portable computers to children who might otherwise be unable to undertake schoolwork at home, through lack of a suitable IT device or connection to the Internet. The Trust identified an opportunity to provide additional devices outside of the Government scheme.

After a relatively short period of time, invitations were sent to all of those qualifying Key Stage 1 and 2 schools within Sutton Coldfield. The response was very positive and the Trust approved applications from 24 schools. Grant Awards totalling £89,893 were then made. Schools were able to purchase devices from their own suppliers and configure them to initially meet the needs of their children and then for future use in their school.

The scheme was a great success, with 281 devices being funded and delivered into schools during the Spring Term of 2021.



The following schools benefitted from the project:

Boldmere Infant	Hill West Primary	Mere Green Primary	Penns Primary	Walmley Infant
Boldmere Junior	Hollyfield Primary	Minworth Junior & Infant	St Joseph's R. C. Primary	Walmley Junior
Coppice Primary	Holy Cross R.C. Primary	Moor Hall Primary	St Nicholas R. C. Primary	Whitehouse Common Primary
Deanery C.E. Primary	Little Sutton Primary	New Hall Primary	Sutton Park Primary	Wylde Green Primary
Four Oaks Primary	Maney Hill Primary	New Oscott Primary	Town Junior	

THE ADVANCEMENT OF THE ARTS, CULTURE, HERITAGE OR SCIENCE



The Arts, in their widest sense, are supported by the Trust and a number of Sutton Coldfield organisations have benefitted from awards over many years in their provision of high quality music and entertainment for residents. Many of these groups could not meet due to Covid-19.

After a relatively short period of time after being established, Sutton Coldfield Wind Orchestra were unable to meet due to Covid Lockdowns. A request was received to help them adapt and re-establish meetings after Lockdowns eased. This resulted in a grant being provided to assist creating an on-line presence and to fund Hall rent.

01 Sutton Coldfield Wind Orchestra

£770	Sutton Coldfield Wind Orchestra	Covid-19 Emergency Grant Award towards operational costs
£770	Advancement of the arts, culture, heritage or science	

THE ADVANCEMENT OF RELIGION

All our faiths make a major contribution to the community life of Sutton Coldfield and the varied support services they offer to a wide range of residents is recognised by the Trustees.

Chester Road Baptist Church had the vision to turn their Foyer into a valuable Community Café, providing additional opportunities for local people to meet and run activities.

The vision has materialised, including a full catering kitchen, opened in October 2021, thanks to a grant of £34,464.



Four Oaks Baptist Church embarked on an extensive building improvement programme. **This was assisted by a grant of £42,900** towards installation of Air Source Heat pumps and refurbished kitchens, again improving their offering as a Community Café.

01 Cross Roads Café at Chester Road Baptist Church
02 Four Oaks Baptist Church

£42,900	Four Oaks Baptist Church	Towards Church repairs
£34,464	Chester Road Baptist Church	Towards establishing a Well Being Café

£77,364 Advancement of religion

THE ADVANCEMENT OF HEALTH OR THE SAVING OF LIVES

Grants were made to organisations which provide invaluable support to the residents of Sutton Coldfield.



01 **St Giles Hospice** launched a new Enhanced Respite Service in Sutton Coldfield to support carers and families who are looking after loved ones in the final year of their life. The service, based at St Giles Hospice's Supportive Care Centre in Lindridge Road, has five healthcare assistants to help more than 450 patients, their carers and families in their homes each year. **It was made possible by a grant of £92,298, the largest single grant awarded during the year, to help finance its first year of operation.**

Good Hope Hospital Charity, a new multi-million-pound Children's Emergency Department provides ten treatment cubicles, a new reception space and waiting room, as well as a quiet room and wellbeing room.



03 **An award of £44,650 was made to Good Hope Hospital Charity, to provide valuable 'over and above' elements which will help make the environment as comfortable as possible for children and young people.** The decorative theme matches the Children's Outpatient Department, previously funded by the Trust.

- 01** St Giles Hospice at Home Clinical Lead Debby Varnam and Field Care Supervisor Suzanne Thomas
- 02** Good Hope hospital
- 03** Good Hope hospital

£92,298	St Giles Hospice	To develop an Enhanced Respite Service
£45,000	Acacia Family Support	Towards 3 years' Walmley Centre costs
£44,650	Good Hope Hospital Charity	Towards final decoration of a new Children's Emergency Department
£34,200	Square Peg Activities	Towards a Forest School Garden and rent for 3 years
£20,250	You're Cherished CIC	To fund a mental health support programme in Sutton Coldfield schools
£15,000	Heart Care Sutton Coldfield Unit	Covid-19 Emergency Award towards staff costs during Lockdowns
£10,400	John Taylor Hospice Charity	To provide four specialist patient chairs
£4,000	Salus Fatigue Foundation	Covid-19 Emergency Award towards operational costs for 6 months

THE ADVANCEMENT OF CITIZENSHIP OR COMMUNITY DEVELOPMENT



The impact of Covid-19 impacted many local organisations. **The Gap (Sutton Coldfield)** needed to recruit additional Volunteers to support their Youth Work. **A grant of £2,810 supported their induction and training programme.**

Our Place Support, had to adapt to remote working within the community they support. This was assisted by an **additional grant to fund improvements to Information Technology equipment and processes**. This enabled them to communicate virtually and process documents digitally.



01 The Gap team



Holy Trinity Parish Church had a dramatic reduction in their income during Lockdowns. This put their Youth and Community programme at risk. **A grant of £43,500 has ensured that this valuable work continues for the next three years.**



02 Trinity Centre at Holy Trinity Church

£43,500	Holy Trinity Parish Church	Towards funding a Youth and Community worker for 3 years
£14,200	1st Sutton Coldfield Sea Scouts	Towards repairs to the Head Quarters building
£3,500	Our Place Support CIC	Covid-19 Emergency Award towards IT improvements
£2,810	The Gap (Sutton Coldfield)	Covid-19 Emergency Award towards staff training

£64,010 Advancement of citizenship or community development

THE ADVANCEMENT OF AMATEUR SPORT

Sutton Coldfield offers a wide range of sporting facilities and maintains a strong sporting tradition which continues to go from strength to strength.



Enhancing sports facilities for the community is an area the Trust has been keen to support.

Stand Up Paddleboard, known as SUP, is one of the fastest growing sports in the UK and is particularly attractive to younger generations. Sutton Sailing Club wanted to provide facilities for this relatively new sport and have achieved this with a **grant of £9,200 towards their project**.

North Birmingham Community Gymnastics has had continued growth in membership since their move to premises in Sutton Coldfield. Their ambitious plan to double the size of their Gymnasium was supported by a **grant of £35,000 towards new equipment**. This is a great example of the Trust's work to encourage children and young people into sport, regardless of their ability.



£45,000	Four Oaks Saints Cricket Club	Towards Clubhouse repairs and improvements
£35,000	North Birmingham Community Gymnastics	To provide new equipment to an expanded Gymnastics facility
£32,670	Sutton Town Football Club	Towards replacing the Clubhouse roof
£9,200	Sutton Sailing Club	Towards equipment to establish Stand up Paddle Boarding (SUP)
£8,000	Greyhound Bowling Club	Towards essential Health & Safety works to the member areas
£129,870 Advancement of amateur sport		

THE ADVANCEMENT OF ENVIRONMENTAL PROTECTION OR IMPROVEMENT

The Friends of Hill Hook Nature Reserve is a local group of the Wildlife Trust. Volunteers support the conservation of a hidden oasis of green, bordered by residential streets. It is an outstanding site with a wide variety of habitats. The existing Boardwalks needed replacement and improvement; a **grant of £26,000 secured the project to completion.**

Looking to support more environmental projects, the Trust was pleased to support **installation of Solar Panels at Holy Cross & St. Francis RC Church.**





A grant of £22,000 was made to support the environmental work being undertaken by the UP Creative Hub C.I.C. through many projects being run throughout Sutton Coldfield, including the creation of a Creative Hub.

£26,000	Hill Hook Local Nature Reserve (Friends of)	To fund replacement Boardwalks
£22,000	The UP Creative Hub CIC	Towards establishing a Creative Hub
£10,000	Holy Cross & St. Francis RC Church	Towards installing solar PV Panels

£58,000 Advancement or improvement of environmental protection

- 01 Holy Cross & St Francis RC Church Hall
- 02 Hill Hook Nature Reserve

Sutton Coldfield is fortunate to have an expanse of open spaces, allotments and nature reserves within its boundaries.



THE WALMLEY ALMSHOUSES

Supporting Older People in Sutton Coldfield

The Trustees continue their long-established practice of providing homes for older residents of the Royal Town where residents live in comfortable, modernised bungalows or flats which are situated in pleasant, well-maintained grounds and they enjoy safe, secure accommodation which is rigorously maintained and continually updated.

The first four almshouses were built at Lingard House in 1863 when there was no public or sheltered housing and all residential assistance for older people was funded by charities. These buildings now form the offices of the Trust.

The Trust employs two resident Wardens who are on duty six days a week throughout the day and evening. During off-duty hours and overnight the Warden Control System is switched to an off-site emergency facility, thus providing residents and their relatives with the security of knowing that, should they require it, assistance is always at hand.

The grounds of Lingard House are meticulously maintained by our Gardener who receives many compliments for his outstanding displays of flowers and shrubs throughout the seasons.

Almshouse residents benefit enormously in terms of health and well-being from the quiet,

pleasant and supportive environment in which they live, together with the excellent shopping facilities available at nearby Walmley village.

In addition to the annual Planned Preventative Maintenance Programme which has been carried out during the year, all properties have undergone a stringent electrical testing programme and achieved appropriate certification. During the next two years, all homes will have replacement doors, bathrooms and kitchens, thus maintaining the high standard of the Trust's housing stock.

The Trust is a long-standing member of the Almshouse Association which, in September celebrated its 75th Anniversary. To recognise this milestone, residents were invited to a series of socially distanced afternoon teas and these events marked the beginning of the return to the normal regular social calendar which is so much enjoyed by many of the residents.

Social interaction is the hallmark of life at Lingard House and this was very much missed by residents during the periods of Lockdown and restrictions endured during the past eighteen months. Nevertheless, residents were extremely grateful to be living in a complex which benefits from the presence of two dedicated resident wardens.

Carole Hancox was Chairman of the Almshouse Committee until April 2021 when she was succeeded in the role by Dr Francis Murray.

Information about how to apply for an almshouse can be found on the Trust's website, www.suttoncoldfieldcharitabletrust.com

During 2020/2021 the following Trustees were members of the Almshouse Committee:

Dr Francis Murray *(Chairman from 24 April 2021)*

Carole Hancox *(Chairman until 24 April 2021)*

Andrew Burley

Malcolm Cornish

Cllr Diane Donaldson

Keith Dudley

Jayne Luckett *(from 12 August 2020)*

Cllr Jane Mosson *(from 12 August 2020)*

Amarjit Singh *(from 10 November 2021)*



HOW THE TRUST IS GOVERNED

The Board comprises 12 (minimum) to 16 (maximum) Trustees in total, made up of 8 to 12 **co-opted Trustees**, who are appointed for terms of five years, and **4 nominated Trustees**, who are put forward by Birmingham City Council and Royal Sutton Coldfield Town Council for terms of four years. Trustees may serve a maximum of three terms following which at least 12 months must expire before reappointment. The Chairman of the Board is appointed by the Trustees and serves for a period of 3 years.

The Board of Trustees

The Board seeks Trustees who will diversify, balance and complement the range of skills and experience among their members with the qualities and expertise required for the attainment of charitable and strategic objectives. That expertise has included medicine, law, property, industry, faith, education, engineering, human resources, science, sheltered housing, town planning, marketing, accountancy and local government.

Trustees have an induction to familiarise them with their responsibilities and the purpose of the Trust. All Trustees have a two-yearly review with the Chair. New Trustees also have a review in their first year.

The Board of Trustees is responsible for all of the Trust's activities and meets quarterly to receive reports, make decisions, and determine strategy. The aim is to hold a strategy day at least every two years, supplemented by regular reports on progress against the agreed action areas. The Board also identifies and manages any risks to ensure the efficient and safe undertaking of its responsibilities. The Board oversees the financial health of the Trust, ensuring that management of its investments and accounts are robust, that effective controls are in place and that the income is sufficient to meet the demands of the Almshouse and grant-making programmes as the two core purposes of the Trust.

Committees

Every Trustee is a member of one or more of the following Committees:

- Almshouse Committee
- Grants Committee
- Finance Committee
- Property Committee
- Remuneration Sub-Committee
- Risk management Sub-Committee

Whilst each Committee has its approved membership, all Trustees may attend at any time and have access to all agendas and papers through an on-line Trustee portal. Advisors join Committees to provide guidance on compliance such as safety requirements and other specialist expertise. Working groups may be set up for specific purposes. Over the past year, these have included a Social Needs Review Group, a Governance Working Group and a Strategic Planning Group.



Review of Governance and Compliance

An extensive review of governance and compliance was undertaken 2 years ago, with many action points already addressed. This review is in the process of being refreshed following the publication of the revised Charity Governance Code late in 2020. The work will continue during the next financial year. Last year, Trustees focused on diversity, inclusion, stakeholder communication and an in-depth review of the Scheme (the Trust's governing document), which was updated to give grant making greater prominence as a core purpose alongside the provision of Almshouses. The terms of reference of the Board and Committees were all reviewed and updated over the year in line with the revised Scheme, to ensure governance remains fit for purpose in rapidly changing times.

Trustees and staff strive to be exemplars of equality, diversity, and inclusion (EDI); as such, staff and Trustees have commenced an in-house EDI learning programme, the initial phase delivered by Diverse Minds. In order to improve stakeholder communication and awareness, the firm, Wearliquid (Liquid), were appointed to work with the Trust to develop a marketing and communication strategy.

THE FUTURE

The improvements to governance aim to support future planning and enhance charitable benefit at a time of increasing need and hardship. They will support development of recommendations from the Social Needs Review of Sutton Coldfield, conducted on behalf of the Trust by the University of Birmingham (publication due in early 2022). This will create a basis for major strategic decision-making over the decade ahead.

Trustees and staff have begun to consider the Trust's role in environmental, social and economic sustainability. This is in the context of developing the Trust's long-term strategic plan, delivering its core purposes and ongoing local support and influence.



01 Pam Johnston, Tina Swani & Amarjit Singh

02 Deanery C.E. Primary School

03 Sutton coldfield Charitable Trust reception



FINANCIAL REVIEW

Expenditure

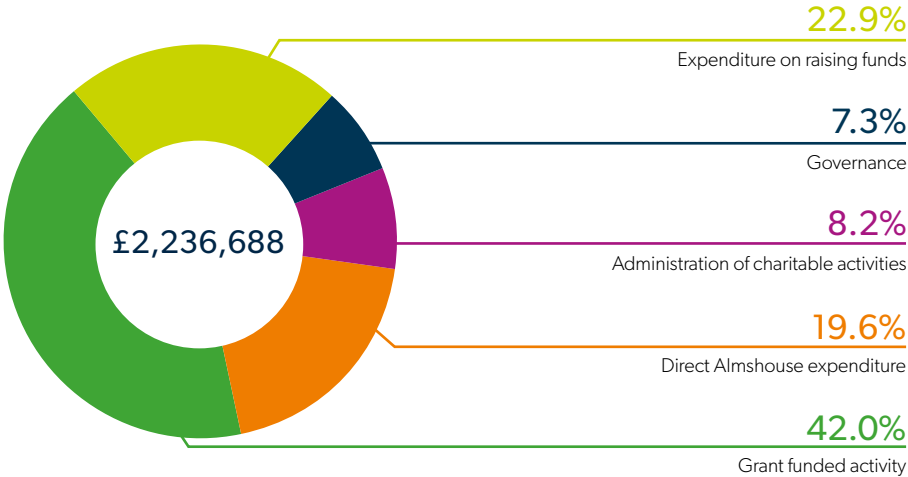
How the Trust spends its income to 30 September 2021

The Trust ranks as one of Britain’s larger grant making charities in terms of its property, financial assets and annual income. It does not actively raise funds from the public.

Over hundreds of years, the Trust accumulated land and property through bequests and enclosure awards. A considerable proportion of land has been sold over the years for building development and the Trust was able to invest the proceeds by spreading its assets across a wide range of investments, including commercial property, equities and fixed interest funds. These investments are managed carefully and regularly reviewed to provide capital growth and a secure income.

Although the Trust has significant holdings of property in the Royal Town of Sutton Coldfield, it has important property investments elsewhere in, for example, Kidderminster, Stourbridge, Worcester and in Herefordshire, where it owns an historic farmhouse and land.

Properties and land account for 44% of the Trust’s assets. Investments in property bonds, fixed interest, UK and overseas investments, accumulation shares, and alternatives account for 53%, leaving 2% of the Trust’s assets invested in cash deposits, awaiting reinvestment.



The Endowment Fund represents capital funds which are not available for distribution but which generate income for the Trust’s objectives.

The Trustees periodically review the level of their available Charitable Fund reserves. They retain funds only to the extent considered necessary to ensure that adequate money is available to cover contingencies (for example, major repairs, improvement or rebuilding of the Trust’s properties, including Almshouses). The level of these reserves should not drop below £750,000, other than in exceptional circumstances.

The Charitable Fund at the end of September 2021 amounted to £3,344,429, which the Trustees believe is acceptable given the Trust’s foreseeable commitments and the possible volatility of investment income. Whenever reserves appear to be accumulating, the Trustees seek to identify and fund larger special projects that bring maximum benefit to local residents.

Other areas which may benefit from special assistance are kept under constant review and the Trust is also committed to major on-going expenditure to maintain and improve the Almshouses and residents’ facilities.

The Finance Committee meets at least four times a year and has responsibility for the management of the Trust's financial assets, long-term funds and scrutiny of its operating funds, revenues and expenses.

During 2020/2021, the following Trustees were members of the Finance Committee:

Neil Andrews <i>(Chairman)</i>	Andrew Morris
Andrew Burley	John Routh
Keith Dudley	Cllr Simon Ward
Dr Francis Murray	

The Property Committee also meets at least four times a year. The Committee receives reports on property issues and is able to make decisions on behalf of the Board of Trustees, although the most significant matters (e.g. major sales or purchases) are always placed before the Board for consideration.

During 2020/2021, the following Trustees were members of the Property Committee:

Andrew Burley <i>(Chairman)</i>	Keith Dudley
Neil Andrews	Inge Kettner
Christine Brown <i>(until 12 May 2021)</i>	Dr Stephen Martin
Cllr Diane Donaldson	Andrew Morris

The Risk Management Sub-Committee reports to the Finance and Investment Committee and makes recommendations on the maintenance of efficient processes for the identification and management of Risk.

During 2020/2021, the following Trustees were members of the Risk Management Sub-Committee:

Neil Andrews <i>(Chairman)</i>	Keith Dudley
Andrew Burley	

The Remuneration Sub-Committee also reports to the Finance and Investment Committee and meets at least once a year to consider all matters concerning the remuneration of the Trust's principle officers and administration staff.

During 2020/2021, the following Trustees were members of the Remuneration Sub-Committee:

Neil Andrews <i>(Chairman)</i>	Andrew Morris
Andrew Burley	Dr Stephen Martin
Keith Dudley	

Advisors to the Trust

Solicitors

Gowling WLG (UK) LLP

Two Snowhill, Birmingham B4 6WR

Property Managers

Johnson Fellows LLP

Charter House, 163 Newhall Street
Birmingham B3 1SW

Nick Russell Associates

Lavender Cottage, Lucton, Leominster
Herefordshire HR6 9PH

EOS Surveyors Ltd

Arion Business Centre, Harriet House,
118A High Street
Birmingham B23 6BG

Auditors

Sayer Vincent LLP

Invicta House, 108-114 Golden Lane
London EC1Y 0TI

Insurance Brokers

Endsleigh Insurance (Brokers) Ltd

Shurdington Road, Cheltenham,
Gloucestershire, GL51 4UE

Investment Fund Managers

Rathbone Investment Management Ltd

8 Finsbury Circus, London EC2M 7AZ

CCLA Investment Management

Senator House, 85 Queen Victoria St,
London EC4V 4ET

Investment Consultants

Stanhope Consulting LLP

35 Portman Square, London W1H 6LR

Bankers

HSBC Bank plc

67 The Parade, Sutton Coldfield B72 1PD

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 September 2021

Income from

Investments:

Income from investment properties

Income from investments

Short term deposit interest

Charitable Activities

Total Income

Expenditure

Expenditure on raising funds:

Investment property expenses

Investment management costs

Total cost of raising funds

Expenditure on charitable activities:

Cost of running Almshouses

Grant funding (including support costs)

Community purposes

Individual educational and personal

School clothing

Total charitable activities

Total Expenditure

Unrestricted Funds 2021 £	Endowment Fund 2021 £	Total Funds 2021 £	Total Funds 2020 £
506,472	–	506,472	520,361
1,022,747	–	1,022,747	1,183,309
47	–	47	6,548
1,529,266	–	1,529,266	1,710,218
226,548	–	226,548	202,524
1,755,814	–	1,755,814	1,912,742
352,134	–	352,134	67,238
19,217	141,889	161,106	104,577
371,351	141,889	513,240	171,815
614,466	6,105	620,571	403,300
979,592	–	979,592	1,257,395
20,109	–	20,109	38,896
103,176	–	103,176	67,601
1,717,343	6,105	1,723,448	1,767,192
2,088,694	147,994	2,236,688	1,939,007

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 September 2021

Net (expenditure) before gains or losses on investments

Gains on investment assets

Net income and net movement in funds

Trust fund balances brought forward at 1 October

Fund balances carried forward at 30 September

Unrestricted Funds 2021 £	Endowment Fund 2021 £	Total Funds 2021 £	Total Funds 2020 £
(332,880)	(147,994)	(480,874)	(26,265)
1,153,335	9,862,501	11,015,836	2,212,653
820,455	9,714,507	10,534,962	2,186,388
5,921,747	58,393,786	64,315,533	62,129,145
6,742,202	68,108,293	74,850,495	64,315,533

The incoming resources, resources expended and resulting net movement in funds arise from the Trust's continuing operations.

The Trust has no recognised gains or losses other than the net movement in funds for the year or preceding year.



The Summary Financial Statements on pages 28, 29 & 30 are a summary of information extracted from the audited Trustees' Report and Financial Statements for the year ended 30 September 2021.

The full set of Financial Statements and External Auditor's Report are available at

www.suttoncharitabletrust.com

BALANCE SHEET

30 September 2021	2021 £	£	2020 £	£
Fixed Assets:				
Tangible assets	640,228		843,211	
Investment Properties	33,330,000		26,383,000	
Investments	41,927,061		37,406,362	
<i>Total fixed assets</i>		75,897,289		64,632,573
Current Assets:				
Debtors	167,407		144,658	
Cash at bank and in hand	499,058		1,183,480	
<i>Total current assets</i>		666,465		1,328,138
Liabilities:				
Creditors: Amounts falling due within one year	(1,514,724)		(1,324,202)	
<i>Net current assets/(liabilities)</i>		(848,259)		3,936
<i>Total assets less current liabilities</i>		75,049,030		64,636,509
Creditors: Amounts falling due after more than one year	(198,535)			(320,976)
Total Net Assets		74,850,495		64,315,533
The funds of the Trust:				
Endowment fund		68,108,293		58,393,786
Unrestricted funds:				
Charitable fund	3,344,428		2,720,973	
Extraordinary repair fund	3,109,000		2,912,000	
Cyclical maintenance fund	288,774		288,774	
<i>Total unrestricted funds</i>		6,742,202		5,921,747
Total Trust Funds		74,850,495		64,315,533



01 Lingard House Tea Party

02 Lingard House Tea Party

03 Lingard House Tea Party



01



02



03



04



05



06



07



08

- 01 Lingard House in 'Bloom'
- 02 Hill Hook Nature Reserve
- 03 Lingard House Tea Party
- 04 Lingard House in 'Bloom'

- 05 Almshouses
- 06 Almshouses
- 06 Lingard House
- 08 Almshouses



Sutton Coldfield Charitable Trust

To contact the Trust, write or call us at:

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You will also find further information on our website:

www.suttoncoldfieldcharitabletrust.com

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